



OP#1206
8/21/21

PURCHASE REQUEST

Dept./Office: **HELVMU**PR #: **GF-2021-07-00529**Date: **07-28-2021**Section/End-User: **Vincent Paul C. Asilom**Category: **Printing Services**Funding Source: **General Fund - MOOE**Project Title/Code: **Motor Pool Services/PPO 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Outdoor VSU Logo sticker 11" with For official use only	sets	7	500.00		3,500.00
	TOTAL					3,500.00

Purpose: For repair of motor pool working area & motor pool use

Checked by: ELVIRA B. GORRE TWG - Printing Services		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: VINCENT PAUL C. ASILOM	Noted by: MARLON G. BURLAS	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU