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PR-2024-0123-172213



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 238-3-2857-2024-0-0-0

PR No.: IGP-2024-01-00245

Date: 01-23-2024

Dept./Office: **URSO**Category: **Office Furniture
& Fixture**Section/End-User: **Princess L. Fernandez**Funding Source: **Income Generating Project**Project Title/Code: **URSO**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Armchair (Study Chair)	pc	10	1,500.00		15,000.00

Specification:

Dimensions: Approx - H 86cm x L 44cm x W 42cm

Color: White

	TOTAL					15,000.00
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Purpose: For office use

Checked by: LEO A. MAMOLO		Funds Available: ALICIA M. FLORES	
TWG - Office Furniture & Fixture		 HEAD, BUDGET OFFICE	
Signature:	Requested by: FRINCESS L. FERNANDEZ	Noted by: CHRISTY M. DESADES	Approved by: DANIEL LESLIE S. TAN
Printed Name:	FRINCESS L. FERNANDEZ	CHRISTY M. DESADES	DANIEL LESLIE S. TAN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	OIC-PRESIDENT, VSU