

SCAN HERE



PR-2024-0208-177181



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 10-1-3091-2024-0-0-0

PR No.: STF-2024-02-00385

Date: 02-08-2024

Dept./Office: DPBG

Category: Office Equipment

Section/End-User: Reford Gid B. Abueva

 Project Title/Code: Cash Incentive for 100% ALE  
 Passers for 2022(DPBG)

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Heavy Duty Office Printer,Scanner and Photocopier	pcs	1	25,000.00		25,000.00

### Specification:

Printer Type:

Print, Scan, Copy, Fax with ADF

Photo Default - 10 x 15 cm / 4 x 6 ":Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) \*1Draft, A4  
 (Black / Colour):Up to 33 ppm / 15 ppm \*1ISO 24734, A4 Simplex (Black / Colour):Up to 10 ipm / 5.0 ipm \*1First  
 Page Out Time from Ready Mode (Black / Colour):Approx. 10 sec / 16 sec \*1

Copy Quality:Draft / Standard / Best QualityMaximum Copies from Standalone:99 copiesReduction /  
 Enlargement:25 – 400 %, Auto Fit FunctionMaximum Copy Resolution:600 x 600 dpiMaximum Copy  
 Size:LegalISO 29183, A4 Simplex Flatbed (Black / Colour):Up to 7.7 ipm / 3.8 ipm

Scan Function:

Scanner Type:

Flatbed colour image scanner

Sensor Type:

CIS

Optical Resolution:

1200 x 2400 dpi

Maximum Scan Area:

216 x 297 mm (8.5 x 11.7")

Scanner Bit Depth (Colour):

48-bit input, 24-bit output

Scanner Bit Depth (Grayscale):

16-bit input, 8-bit output

Scanner Bit Depth (Black &amp; White):

16-bit input, 1-bit output

Scan Speed (Flatbed / ADF (Simplex)):

200dpi, Black: 12 sec / 4.5 ipm

200dpi, Colour: 29 sec / 4.5 ipm

**TOTAL**

**25,000.00**

Purpose: For additional equipment for producing instructional materials

Checked by:

**NILO L. LEORNA**

TWG - Office Equipment

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

**REFORD GID B. ABUEVA**

Noted by:

**JERRY B. SANGUILLOSA**

UNIT HEAD, PROJECT LEADER

Approved by:

**DANIEL LESLIE S. TAN**

PRESIDENT, VSU