



GF-2020-10-00176

PPMP #: 31-5-395-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: DFS

PR #: GF-2020-10-00176 / 0987

Date: 10-14-2020

Section/End-User: Dennis P. Peque

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: DFS-2021

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	20	60.00	GEORGE S. CIRCULADO	1,200.00
2	Battery, Rechargeable, AA (4pcs) w/ Charger	set	2	2,500.00	DENNIS P. PEQUE	5,000.00

Specification:

Input: AC100-240V 50-60Hz

Output: DC1.5 V AA 550mA x4 / AAA 275mA x4

Charging Control: checks voltage and temperature of battery automatically

Indicator: LED x 4

Charging: ON, Fully charged: OFF

Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3, 4 cells

3	Cartolina, US, Green, at least 160gsm	pcs	100	14.00	DENNIS P. PEQUE	1,400.00
4	Cartolina, US, White, at least 160gsm	pcs	100	14.00	ANATOLIO N. POLINAR	1,400.00
5	Cartolina, Vellum, White, at least 180gsm	pcs	1	35.00	DENNIS P. PEQUE	35.00
6	Cork Board, Wall Mount, w/ aluminum frame, 2' x 3'	pcs	1	880.00	GEORGE S. CIRCULADO	880.00
7	Disinfectant Cleaner, multi-surface, scented	gal	10	300.00	GEORGE S. CIRCULADO	3,000.00
8	Envelope, Coin, #3, 500pcs/box	box	1	180.00	DENNIS P. PEQUE	180.00
9	Envelope, Coin, #4, 500pcs/box	box	1	200.00	DENNIS P. PEQUE	200.00
10	Envelope, Expanding, with garter tie, blue, long	pc	50	15.00	DENNIS P. PEQUE	750.00
11	Folder, File, Long, 14pts, White	piece	100	10.00	DENNIS P. PEQUE	1,000.00
12	Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	btls	10	120.00	GEORGE S. CIRCULADO	1,200.00
13	Multi-Insect Killer Spray, 250mL	tubes	2	200.00	GEORGE S. CIRCULADO	400.00
14	Muriatic Acid concentrated scented	gal	3	350.00	GEORGE S. CIRCULADO	1,050.00

15	Oil, for typewriter, all purpose, 130 ml	btls	1	180.00	GEORGE S. CIRCULADO	180.00
16	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	5	250.00	DENNIS P. PEQUE	1,250.00
17	Paper, Specialty 200gsm 8-1/2x11, 10s , Cyril Pink	packs	10	38.00	DENNIS P. PEQUE	380.00
18	Paper, Specialty 200gsm 8-1/2x11,10s, LightGreen	packs	10	38.00	DENNIS P. PEQUE	380.00
19	Pencil, Lead, #2, w/ eraser	pieces	30	10.00	DENNIS P. PEQUE	300.00
20	PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	packs	10	750.00	DENNIS P. PEQUE	7,500.00
21	Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink	pieces	30	90.00	DENNIS P. PEQUE	2,700.00

Specification:

22	Soap, Detergent, Liquid, 1 gal, any scent	gal	3	350.00	GEORGE S. CIRCULADO	1,050.00
23	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	5	105.00	GEORGE S. CIRCULADO	525.00
24	Soap, Dishwashing, Liquid, 250mL	btls	3	150.00	GEORGE S. CIRCULADO	450.00
25	Sprinkler, plastic 3 liters	pieces	1	600.00	GEORGE S. CIRCULADO	600.00
26	Tape, Masking, 1/2" x 25 yards	rolls	10	25.00	DENNIS P. PEQUE	250.00
27	Tape, Transparent, 12mm x 50m	rolls	10	68.00	DENNIS P. PEQUE	680.00
28	Toilet Bowl Cleaner, at least 1 gallon	gal	2	370.00	GEORGE S. CIRCULADO	740.00

TOTAL

34,680.00

Purpose: For office use

Checked by: DOREEN B. ALBA		Funds Available: MYRNA S. PANCITO	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by: DENNIS P. PEQUE	Noted by: DENNIS P. PEQUE	Approved by: EDGARDO E. TULIN
Printed Name:	DENNIS P. PEQUE	DENNIS P. PEQUE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU