

Consolidated → June 20, 2025

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PR-2025-0423-268415



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PURCHASE REQUEST

PPMP No.: PPMP-2025-040225-1083

PR No.: STF-2025-04-00549

Date: 04-23-2025

Dept./Office: CaO

Category: IT Supplies and
Equipment

Section/End-User: Valerie C. Valenzona

Funding Source: Special Trust Fund - MOOE

Project Title/Code: CaO 2025 Supplemental - Hard Drive

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	2.5" Internal Solid State Drive	pc	5	3,000.00		15,000.00
Specification: • 2.5" SATA III SSD • 512 GB Internal Solid State Drive • Internal Solid State Drive for Desktop UP To Read Write 550MB/s						
TOTAL						15,000.00
Purpose: office use						
Checked by: <i>[Signature]</i> NORMAN O. VILLAS TWG - IT Supplies and Equipment				Funds Available: <i>[Signature]</i> ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: <i>[Signature]</i>	Noted by: <i>[Signature]</i>		Approved by: <i>[Signature]</i>		
Printed Name:	VALERIE C. VALENZONA	QUEEN-EVER Y. ATUPAN		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU 6/4/25		