



PURCHASE REQUEST

Dept./Office: **MMDC**PR #: **GF-2021-09-01048**Date: **09-17-2021**Section/End-User: **Windy O. Tuyan**Category: **Labor Services**Funding Source: **General Fund - MOOE**Project Title/Code: **MMDC-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Repair of Aircon	unit	4	1,000.00		4,000.00
Specification: Scope: Repair of leaking air-conditioning unit						
TOTAL						4,000.00
Purpose: For office use.						
Checked by: MARLON G. BURLAS TWG - Labor Services				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:			Approved by:	
Printed Name:	WINDY O. TUYAN	JED ASAPH D. CORTES			EDGARDO E. TULIN	
Designation:	END USER	UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	