



PURCHASE REQUEST

Dept./Office: **FARMI**PR #: **GF-2021-07-00495**Date: **07-23-2021**Section/End-User: **Vanessa May B. Milan**Category: **Office Supplies**Funding Source: **General Fund - ~~GO~~ MOOE**Project Title/Code: **EFARMI.OC.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	HP, Laserjet Toner Cartridge, CF401A, Cyan	pc	1	5,000.00		5,000.00
2	HP, Laserjet, Toner, Cartridge, CF403A, Magenta	pc	1	5,000.00		5,000.00
	TOTAL					10,000.00

Purpose: For Office Use

Checked by:

DOREEN B. ALBA

TWG - Office Supplies

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:

Printed Name:

VANESSA MAY B. MILAN

Designation:

END USER

Noted by:

ROMEL B. ARMECIN

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU