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PR-2023-1114-156236



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **248-1-354-2023-10-0-8**

PR No.: **STF-2023-11-02770**

Date: **11-14-2023**

Dept./Office: **DPSS**

Category: **Office Furniture  
& Fixture**

Section/End-User: **Gilda P. Nayre**

Project Title/Code: **Instruction Fund**

Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ergonomic Office Chair	unit	2	14,500.00		29,000.00

**Specification:****?Features**

?Full Back Reclining with 3 position locking function

?Height & Angle Adjustable Headrest

?Height & Angle Adjustable Armrest

?Height Adjustable Lumbar Support

?Waterfall Seat

?Gaslift

?Anti-skid wheels

**?Material**

?Seat: Waterfall Seat, Nylon Mesh

?Back Seat: nylon Mesh

?Caster wheels: 60mm BIFMA PU nylon wheels"

?Frame: Nylon Back Frame

?Weight

?Box size: 74 x 39 x 64 cm

?Headrest

?Headrest Angle Max Adjustment: 320 degree angles

**?Lumbar Support**

?Height of Lumbar Support: 12.8 cm from bottom of backrest

?Lumbar Support Height Adjustability: 5 cm

**?Arm Rest**

?Arm Rest Height: 20.5-28.5 cm

?Arm Rest Angle:15 degrees inward and 15 degrees outward

**?Overall Chair**

?Maximum Recline: 124 degrees

?Reclines at 3 positions: 102, 113, and 124 degrees

?Chair Height: 117-126cm

?Seat Depth: 47 cm

?Backrest Load Capacity: 175 kg

?Seat Load Capacity: 125 kg

2	Office table, metal legs,woodgrain top, good quality	pcs	1	15,000.00		15,000.00
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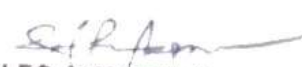



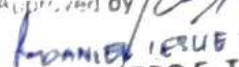
**Specification:**

Main Table: 1200mm L x 600mm D x 750mm Ht

- Structure: E1 Moisture Resistant Board
- E1 Boards with high end components built using new technology that makes furniture moisture resistant and more durable, highly essential for long term use making it the best choice for all furniture types.
- Finish: E1 standard available in 7 finishes
- Top : 25mm thick board
- Legs: 1×3 Metal steel in 2mm thick customized powder coated finish; black
- Modesty panel: 18mm thick in 400mm Ht
- Sidings in 2mm PVC edge band
- Max Weight Capacity 30Kg
- With built in 1 PVC grommet
- Metal Brackets

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- A black and white photograph of a minimalist wooden table. The table features a thick, dark, rectangular top. It is supported by a single, light-colored, rectangular leg on the left side. The underside of the table top is visible, showing a natural wood grain. The table is set against a plain, light background.

Purpose: for the new DPSS office and department head's office

Checked by:  LEO A. MAMOLO		Funds Available  ALICIA M. FLORES <i>educ dev</i>	
TWG - Office Furniture & Fixture		HEAD BUDGET OFFICE	
Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	GILDA P. NAYRE	BEATRIZ S. BELONIAS	EDGARDO E. TULINA
Designation:	END USER	UNIT HEAD PROJECT LEADER	VP PRESIDENT, VSU