

## Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

PPMP No.: 175-1-2395-2024-8-0-0

Dept./Office: LDHRAO

PR No.: STF-2023-09-02331

Date: 09-12-2023

Section/End-User: Arianne J. Caintic

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: LDHRAO-UniversityWide-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lei Necklace	piece	100	200.00		20,000.00

## Specification:

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· Cloth

Cloth     Green/Gold/Yellow										
	TOTAL					20,000.00				
Purpose: University-Wide Activity 2024										
Checked by:	SHALOM SRACE C. SI	JGANO		Funds Available:  ALICIA M. FLORES gpy. Training						
	TWG - Office Suppl		HEAD, BUDGET OFFICE							
Signature:  Printed Name:  Requested by:  ARIANNE J. CAINTIC  Noted by:  LUVILLA				G. ALCOBER	Approved by:  FEDGARDO E. TULIN					
Designation:	END USER	END USER UNIT HEAD, I			PROJECT LEADER	PRESIDENT, VSU				