

Republic of the Philippines **VISAYAS STATE UNIVERSITY** Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: PRCRTC

PR #: **TF-2021-07-00530**

Date: 07-30-2021

Section/End-User: Federico P. Godoy

Category: Printing Services

Funding Source: Trust Fund

Project Title/Code: 20201050-10.93

Item #	1	tem Description	Unit	Qt	v	Unit Cost	PAR/	ICS	Total Cost	
1	Brochure		sheet	-		60.00			18,000.00	
Specification:								10,000.00		
single page back-to-back trifold brochure- 100 pcs										
two pages back-to-back bifold brochure- 100 pcs										
		TOTAL								
TOTAL									18,000.00	
Pur	pose: for tra	aining							and the second s	
Checked by: Funds Available:										
an						T drids Availab	de/	700)		
ELVIRA B. GORRE							NICK FREE	DDY R. BELLO)	
TWG - Printing Services						(OIC	(OIC) HEAD, ACCOUNTING OFFICE (
		Requested by:		Noted b	y:	0.10	THE R. P. LEWIS CO., LANSING, SHAPE STREET,	Approved by:		
Signature:					light			0,00	2	
1	ted Name:	FEDERICO P. GOI	DOY		ED	GARDO E. TULIN		EDGARD	O E. TULIN	
Des	esignation: END USER UNIT HEAD					AD PROJECTIE	NDED	-	ENT, VSU	