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Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **APARTELLE**PR No.: **STF-2022-09-01970**Date: **10-03-2022**Section/End-User: **Junrey L. Ventula**Category: **Accommodation**Funding Source: **Special Trust Fund**Project Title/Code: **stf-apartelle-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	polo shirt, red and black	pcs	30	250.00		7,500.00
Specification: red: XL 3pcs black: XL 3pcs red: L 12pcs black: L 12pcs 100% cotton						
2	Zim cleanser refill pack	pack	100	40.00		4,000.00
Specification: scent: floral, calamnse, fresh fomulation : powder all purposed cleaner weight: 350g						
TOTAL						11,500.00

Purpose: accommodation

Checked by: JULIUS B. CERNA TWG - Accommodation		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: JUNREY L. VENTULA END USER	Noted by: MAGNOLIA C. LAO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU