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PR-2023-0317-105224



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 180-5-605-2023-2-0-2

Dept./Office: OUS

PR No.: GF-2023-03-00409

Date: 03-17-2023

Section/End-User: Antonieta D. Israel

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: OUS

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	pcs	1	1,500.00		1,500.00
Specification: 210 sheets stapling capacity, durable all-metal components, full 2-5/8" throat depth						
TOTAL						1,500.00
Purpose: For office use						
Checked by: JED ASAPH D. CORTES TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	ANTONIETA D. ISRAEL		GUIRALDO C. FERNANDEZ JR.		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	