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PR-2025-0610-277046

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-060525-1227**PR No.: **TF-2025-06-00707**Date: **06-11-2025**Dept./Office: **ViCARP**Category: **Office Supplies**Duration: **2024-10-01**Section/End-User: **Aldrin Y. Rellin**Project Title/Code: **20201050-**

to

2026-09-30Funding Source: **Trust Fund****1.122.4 -contingency fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Contingency Fund (Petty Expenses)	lot	1	10,000.00		10,000.00
Specification: For petty expenses of the office						
TOTAL						10,000.00
Purpose: RAIASE P9 Contingency Fund						
Checked by: VIVIAN V. BALBARINO TWG - Office Supplies <i>cp 4/10/25</i>				Funds Available: NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE		
Signature:	Prepared by: ALDRIN Y. RELLIN	Noted by: ELMERA Y. BAÑOC UNIT HEAD, PROJECT LEADER		Approved by: PROSE IVY G. YEPES PRESIDENT, VSU		