

SCAN HERE



PR-2024-1008-229013



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092724-0680**PR No.: **STF-2024-10-02575**Date: **10-08-2024**Dept./Office: **CME**Category: **Office Furniture  
& Fixture**Section/End-User: **Geecel F. Galvez**Funding Source: **Special Trust Fund**Project Title/Code: **CME Labshare 2025**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|------------------|------|-----|-----------|---------|------------|
| 1      | curtains 54"X63" | pc   | 3   | 1,000.00  |         | 3,000.00   |

**Specification:**

cotton

**TOTAL****3,000.00**

Purpose: for cme use

Checked by:

**PAULINE S. CAINTIC**

TWG - Office Furniture &amp; Fixture

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

**GEECEL F. GALVEZ**

Noted by:

**LILIAN B. NUÑEZ**

UNIT HEAD, PROJECT LEADER

Approved by:

**PROSE IVY G. YEPES**

PRESIDENT, VSU