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PR-2023-0313-103948



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 54-5-664-2023-7-0-0

PR No.: GF-2023-03-00386

Date: 03-13-2023

Dept./Office: PDDL

Category: **Office Furniture  
& Fixture**

Section/End-User: Joy Adeline N. Cadalin

Funding Source: General Fund - MOOE

Project Title/Code: OVPREI-Diagnostic Lab A III.C

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest (Ergonomics)	unit	1	5,000.00	JOY ADELINE N. CADALIN	5,000.00

### Specification:

Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest footrest

- STABLE & BREATHABLE
- OMAX high backrest mesh office chair has an integrated contoured backframe with built-in neck support.
- ERGONOMIC DESIGN
- The seat height adjust ranges from 16" to 19.5". Built-in lumbar cushion support your lower back and enhances the natural curve of your spine.
- SOLID & DURABLE
- Offers nylon five-star heavy-duty base and smooth-rolling silenced casters covered with soft PU
- OVERALL DIMENSIONS
- Chair size: 23.6" x 23.6" x 43.7"-47.6" (L x W x H)
- Seat height adjust: 16"-20"
- Seat area: 18.5" x 20.5"
- Backrest area: 15 x 27.5"
- Assembly required

	<b>TOTAL</b>					<b>5,000.00</b>
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Purpose: For comfortability of employees, since being seated for long periods of time may result in chronic back, hip, and leg strain. T

Checked by:  <b>NILO L. LEORNA</b>	Funds Available:  <b>ALICIA M. FLORES</b>
TWG - Office Furniture & Fixture	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	JOY ADELINE N. CADALIN	ROBELYN T. PIAMONTE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

## PURCHASE REQUEST

Item #	Item Description	Unit	Qty	Unit Cost	PARC'S	Total Cost
1	Office Chair High Back Swivel Mesh Computer Comfort Resting with Headrest & Footrest (Ergonomic)	Unit	1	\$1,000.00		\$1,000.00
<p>Specification:</p> <ul style="list-style-type: none"> <li>• Office Chair High Back Swivel Mesh Computer Comfort Resting with Headrest Footrest</li> <li>• EASY &amp; BREATHABLE</li> <li>• MAX high backrest mesh with integrated designed footrest with built-in backrest and</li> <li>• ERGONOMIC DESIGN</li> <li>• The seat height ranges from 18" to 22" (adjustable) with 4-position lock and ergonomic backrest and armrests with 4-position lock</li> <li>• 5-STAR BASE</li> <li>• SOLID &amp; DURABLE</li> <li>• Office chair has five star base and swivel casters with PU wheels</li> <li>• OVERALL DIMENSIONS</li> <li>• Chair Size: 22" x 22" x 42" (H x W x D)</li> <li>• Backrest Height: 18" to 22"</li> <li>• Seat Height: 18" to 22"</li> <li>• Backrest Angle: 10° to 15°</li> <li>• Assembly: Included</li> </ul>						
TOTAL						\$1,000.00

Purpose: For accountability of expenditure since being asked for long periods of time may result in chronic back, hip, and leg pain.	
Checked by:	WILLIAM FLORES
Head Budget Office	WILLIAM FLORES