



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **90-1-897-2023-0-0-7**

Dept./Office: **OHIGP**

PR No.: **STF-2023-03-00421**

Date: **03-17-2023**

Section/End-User: **Joyce Ann N. Dagongdong**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **VSU IGP Dorm**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bleach, liquid, 99.9% antibac, 1 gallon	gallon	1	220.00		220.00
2	Concentrate Antibac Dishwashing Liquid with Power Of Safeguard refill, 375ml	pack	3	150.00		450.00
3	Drinking glass cup glassware, set	sets	12	300.00	JOYCE ANN N. DAGONGDONG	3,600.00
Specification: ?6 pcs/set ?High quality drinking glassware ?Clear ?230 ml						
4	Multi-purpose Plastic Tray, Big/Large	pieces	12	120.00	JOYCE ANN N. DAGONGDONG	1,440.00
5	Original Portable Electric Kettle Water Heater 1.2L	pc	6	500.00		3,000.00
Specification: ?1.2 Liters Capacity ?Durable Plastic Housing ?Automatic Power Shut OFF ?With Boil Dry Protection Switch ?1000WATTS ?Material : High Quality Food Grade Plastic (SAFE)						
6	Table Fork, Stainless steel, 1 doz	dozen	12	205.00	JOYCE ANN N. DAGONGDONG	2,460.00
Specification: Table Fork, Stainless steel						
7	Table Spoon, Stainless steel	dozen	12	205.00	JOYCE ANN N. DAGONGDONG	2,460.00
Specification: Table spoon, stainless steel						
8	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	5	204.00		1,020.00

TOTAL				14,650.00	
Purpose: FOR PROJECT USE					
Checked by:			Funds Available:		
 JED ASAPH D. CORTES TWG - Office Supplies			 ALICIA M. FLORES <i>QUAF 63</i> HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:	Approved by:		
Printed Name:	JOYCE ANN N. DAGONGDONG	ARGINA M. POMIDA	EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		