



PURCHASE REQUEST

Dept./Office: **DOPAC**PR #: **GF-2021-11-01606**Date: **11-24-2021**Section/End-User: **Thelma P. Apas**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DPAC-GF-HIGHER ED-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	External Hard Disk Drive, (Portable 500GB), USB 3.0	piece	1	3,500.00	THELMA P. APAS	3,500.00

Specification:

?Hard Drive Type:2.5" HDD

?USB Interface: USB 3.0

?Capacity:500GB

2	Ink, Brother LC-539XL, Black	pc	2	470.00	THELMA P. APAS	940.00
3	Ink, Brother LC-539XL, Cyan	pc	2	470.00	THELMA P. APAS	940.00
4	Ink, Brother LC-539XL, Magenta	pc	2	470.00	THELMA P. APAS	940.00
5	Ink, Brother LC-539XL, Yellow	pc	2	470.00	THELMA P. APAS	940.00
6	Ink, Epson 003,Genuine Black 65mL	btl	10	350.00	THELMA P. APAS	3,500.00
7	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00	THELMA P. APAS	1,750.00
8	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00	THELMA P. APAS	1,750.00
9	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00	THELMA P. APAS	1,750.00
10	Ink, Epson, genuine (C) T664, 70 ml	pieces	5	350.00	THELMA P. APAS	1,750.00
11	Ink, Epson, genuine (M) T664, 70 ml	pieces	5	350.00	THELMA P. APAS	1,750.00
12	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00	THELMA P. APAS	3,500.00
13	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	5	350.00	THELMA P. APAS	1,750.00
14	Power Supply, 300 watts, ATX w/ ATXcasing	pieces	1	1,200.00	THELMA P. APAS	1,200.00
15	Security Stick (USB)	pc	1	3,000.00	THELMA P. APAS	3,000.00

Specification:

?At least 16GB

?lock for data

?encryption and password protection

?locks down and reformats after 10 failed login attempts

SB 3.0 interface

TOTAL

28,960.00

Purpose: For instruction use

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Requested by:

THELMA P. APAS

Noted by:

ELIZABETH S. QUEVEDO

Approved by:

EDGARDO E. TULIN 12/9

Signature:

Printed Name:

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU