

SCAN HERE



PR-2024-1004-227952



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-091724-0425**PR No.: **STF-2024-10-02115**Date: **10-04-2024**Dept./Office: **DFS**Category: **Office Equipment**Section/End-User: **Eraie Jane P. Manzano**Project Title/Code: **DFS Laboratory Share - SY2023-2024 1st Sem**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Kyocera toner kit TK-1175	btls	3	8,000.00		24,000.00
TOTAL						24,000.00

Purpose: For office use

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: ERAIE JANE P. MANZANO	Noted by: ANGELICA P. BALDOS UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU