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PR-2024-0208-177447

2/12/24



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 127-1-520-2024-0-0-0

PR No.: STF-2024-02-00478

Date: 02-08-2024

Dept./Office: OVPA

Category: Food & Food
 Ingredients

Section/End-User: Erlinda S. Valenzona

Funding Source: Special Trust Fund

Project Title/Code: VSU Centennial Celebration

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Catering Services: Dinner Buffet Style inclusive of decoration and wine-bar <i>defect</i>	lot	1	145,000.00 160,000.00	BEATRIZ S. BELONIAS	145,000.00 160,000.00

Specification:

- Dinner Buffet Style good for 500 @ 270/pax

Menu:

- Rice
- Chicken Cordon Blue
- Fish Fillet (not creamdory)
- Port steak
- Lasagna/Baked Mac
- Garden Salad
- Lechon
- Fruits
- Juice: Cucumber Lemon/Carrot Calamansi
- Peanuts, Brownies, Fish Cracker
- Stage Decorations: 10,000.00

- To be served during the Outstanding VISCAns Awards Night as part of the Centennial Celebrations

NS,000.00

TOTAL						160,000.00
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Purpose: For the Centennial Outstanding VISCAns Awards Night on April 27, 2024

Checked by:	<i>Feb. 12, 2024</i> LYNETTE C. GIMAFRANCA		Funds Available:	ALICIA M. FLORES	
	TWG - Food & Food Ingredients			HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Requested by:	Approved by:	
Printed Name:	ERLINDA S. VALENZONA		BEATRIZ S. BELONIAS	DANIEL LESLIE S. TAN	
Designation:			UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU	