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PR-2024-0401-188541



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No.: PPMP-2024-032724-0020

Dept./Office: **APARTELLE**

PR No.: STF-2024-04-00967

Date: **04-01-2024**Section/End-User: **Junrey L. Ventula**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **IH-2024 Urgent**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Dipper, Big	pc	6	50.00		300.00
2	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	pcs	6	250.00		1,500.00
3	Plastic pail, 15 liter capacity	pcs	6	250.00		1,500.00
4	soft head pillow	pc	40	400.00		16,000.00
Specification: dewfoam soft pillow						
TOTAL						19,300.00
Purpose: Accommodation						
Checked by: <i>Shalom Grace C. Sugano</i> SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available: <i>Alicia M. Flores</i> ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: <i>Junrey L. Ventula</i> JUNREY L. VENTULA	Noted by: <i>Marjorie B. Escudra</i> MARJORIE B. ESCUADRA UNIT HEAD, PROJECT LEADER	Approved by: <i>Daniel Leslie S. Tan</i> DANIEL LESLIE S. TAN PRESIDENT, VSU			
Printed Name:						
Designation:						

