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PR-2023-0817-139005



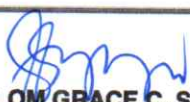
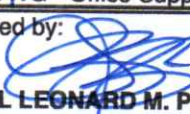
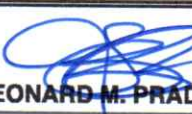
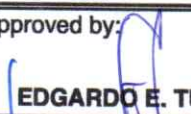
Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 18-5-893-2024-2-0-0

Dept./Office: **DVPCS**PR No.: **GF-2023-08-01848**Date: **08-17-2023**Section/End-User: **Carl Leonard M. Pradera**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DVPCS.A.III.B.1**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	3	125.00		375.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Alcohol, Isopropyl, 70% solution, 500mL	btls	3	140.00		420.00
3	Binder Clip, 2-inch, 12 pcs/box	boxes	3	100.00		300.00
Specification: - Extra Large Binder Clips 2-Inch (12pcs/box), Big Paper Clamps for Office Supplies, Black						
4	Chalk, White, Dustless, 100 pcs/box	boxes	4	75.00		300.00
5	Cotton, 400g	packs	2	300.00		600.00
6	Data Filer, Big size, Legal	pieces	4	500.00		2,000.00
7	Fastener, Paper, plastic, 50 sets/box	boxes	5	38.00		190.00
8	Folder, Pressboard, US, Blue, Long	pieces	10	30.00		300.00
9	Gel Ink Sign Pen 0.5, blue	pcs	5	25.00		125.00
10	Glue, Multi-Purpose, White, at least 454g (473mL)	btls	1	495.00		495.00
11	Ink, Refill, for Permanent Marker, Black, 30mL	btls	2	115.00		230.00
12	Ink, Refill, for Whiteboard Marker, Black, 30mL	btls	3	165.00		495.00

13	Muriatic Acid concentratedscented	gal	2	350.00		700.00
14	Paper, Bond, A4, S-24, 80 gsm	reams	70	289.00		20,230.00
Specification: bright white, high premium quality						
15	Pen, Highlighter, yellow	pieces	5	45.00		225.00
16	Pen, Pentel Pen, Fine blue & black	pcs	5	50.00		250.00
17	Pen, Whiteboard Marker, black	pieces	5	50.00		250.00
18	Puncher, Heavy Duty	pieces	2	450.00		900.00
19	Rolled Paper Towel, 2 plys good qly (Jumbo Towel)	rolls	2	88.00		176.00
Specification: ?2 Ply ?at least 70 pulls or 140 Sheets ?Sheet size: at least 275mm x 230mm ?No artificial whiteners & elemental chlorine						
20	Rubber band	boxes	5	30.00		150.00
21	Scissors, 8" heavy duty, good quality	pieces	3	75.00		225.00
22	Scotch Tape	pcs	3	30.00		90.00
Specification: Scotch tape 50m 1/2"						
23	Staple Wire, #35	boxes	10	35.00		350.00
24	Stapler, HD No.35	pc	5	350.00		1,750.00
25	Tape, Masking, 3" x 25 yards	rolls	1	143.00		143.00
TOTAL						31,269.00
Purpose: For office use						
Checked by:  SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available:  ALICIA M. FLORES <i>2-1-2024</i> HEAD, BUDGET OFFICE		
Signature: Printed Name: Designation:	Requested by:  CARL LEONARD M. PRADERA END USER		Noted by:  CARL LEONARD M. PRADERA UNIT HEAD, PROJECT LEADER		Approved by:  EDGARDO E. TULIN PRESIDENT, VSU <i>2/8/20</i>	