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PR-2022-0912-62454



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CAC**Section/End-User: **Jude Nonie A. Sales**Funding Source: **Special Trust Fund**PR No.: **STF-2022-09-01570**Date: **09-12-2022**Category: **Office
Equipment**Project Title/Code: **OHCAC-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Heavy Duty Combo Binding Machine	unit	1	18,000.00		18,000.00

Specification:

?Specs:

?Maximum Punching Sheets: 25

?Max Size: LS, F4, A4, Extra Long

?Selectable Punching Pins: 24 slots

?Net Weight: 12.5kgs

TOTAL						18,000.00
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Purpose: For office use

Checked by:	 LEO A. MAMOLO TWG - Office Equipment			Funds Available:	 ALICIA M. FLORES HEAD, BUDGET OFFICE <i>to Cultural per collage</i>	
Signature:	Requested by:	Noted by:			Approved by:	
Printed Name:	JUDE NONIE A. SALES	JUDE NONIE A. SALES			EDGARDO E. TULIN	
Designation:	END USER	UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU <i>9/14/21</i>	