



Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No.: 58-5-1083-2023-2-0-3

Dept./Office: OP

PR No.: GF-2023-04-00711

Date: 04-18-2023

Section/End-User: Les Andre B. Pamaos

Category: Office Equipment

Funding Source: General Fund - MOOE

Project Title/Code: OP-2023-office supplies

Item #		Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Windows	11 Operating System	Licenses	1	3,500.00		3,500.00
	Specificati • Wi	on: ndows 11 Pro for Workstatio	ns Product k	(ey For 1 PC,	Lifetime		
		TOTAL					3,500.00
Pur	oose: office	use					
Checked by: LEO A. MAMOLO					Funds Available: ALICIA M. FLORES		
		TWG - Office Equip	ment	J' HITHE	HEAD, BUDGET OFFICE		
	ature: ed Name:	//6:			GLENNIE P. LAMBER	Approved b	RDO E. TULINA.
Desig	gnation:	ENDUSER		UNIT HEAD, PROJECT LEADER PRESIDENT, VSU 016			