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PR-2022-1103-72961



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: GF-2022-11-02232

Date: 11-03-2022

Dept./Office: DFST

Category: IT Supplies and Equipment

Section/End-User: Pearl P. Vistal

Project Title/Code: DFST General Fund (Higher Education)

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Printer 3-in-1	unit	1	12,500.00	PEARL P. VISTAL	12,500.00
Specification: ?with CIS Filled with Inks ?Compact integrated tank design ?High yield ink bottles ?Spill-free, error-free refilling ?Wi-Fi, Wi-Fi Direct ?Borderless printing up to 4R						
2	Epson 001 ink, Black, 127ml, Genuine	btls	5	600.00	PEARL P. VISTAL	3,000.00
TOTAL						15,500.00

Purpose: For Office use

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	PEARL P. VISTAL	LYNETTE C. CIMA FRANCA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU