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PR-2022-0127-8993

OP 3/23/22 dln



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DepStat**PR No.: **GF-2022-01-00074**Date: **01-27-2022**Section/End-User: **Monna E. Bengalan**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DepStat-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Acetate, transparent, guage #8, approx. 50m/roll	rolls	5	2,940.00	MAY ANN E. PALEN	14,700.00
2	Alcohol, Ethyl, 70% solution, 500mL	btls	12	125.00	MAY ANN E. PALEN	1,500.00

Specification:

- ?Eliminates at least 99.9% of germs
- ?Safe on skin
- ?At least 70% solution Rubbing alcohol
- ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan
- ?Brand offer should be at least 10 years in the market
- ?at least 5 years expiry

3	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	4	450.00	MAY ANN E. PALEN	1,800.00
4	Broom, Soft (Tambo), Large, Heavy Duty	pcs	5	250.00	MAY ANN E. PALEN	1,250.00
5	Disinfectant Cleaner, multi-surface, scented	gal	2	420.00	MAY ANN E. PALEN	840.00
6	Disinfectant Spray, 340g	can	4	465.00	MAY ANN E. PALEN	1,860.00
7	Liquid Hand Soap	gallon	12	500.00	MAY ANN E. PALEN	6,000.00
8	Paper, Bond, A4, S-24, 80 gsm	reams	30	289.00	MAY ANN E. PALEN	8,670.00

Specification:

bright white, high premium quality

9	Pen, Ball, blue	pieces	36	10.00	MAY ANN E. PALEN	360.00
TOTAL						36,980.00

Purpose: For online class and office use.

Checked by:

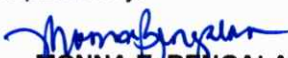
DOREEN B. ALBA

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	MONNA E. BENGALAN	MAY ANN E. PALEN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU