



PURCHASE REQUEST

Dept./Office: **DSS**PR #: **GF-2021-08-00627**Date: **08-19-2021**Section/End-User: **Joserose B. Capricho**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DSS Extension Project (GAA 2021)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	2	350.00		700.00
TOTAL						700.00

Purpose: project use/ office use

Checked by: <div style="text-align: center; margin-top: 10px;"> DIONESIO I. ESTUPA TWG - IT Supplies and Equipment </div>		Funds Available: <div style="text-align: center; margin-top: 10px;"> MYRNA S. PANCITO HEAD, BUDGET OFFICE </div>	
Signature: Printed Name: Designation:	Requested by: <div style="text-align: center; margin-top: 10px;"> JOSEROSE B. CAPRICHIO END USER </div>	Noted by: <div style="text-align: center; margin-top: 10px;"> SUZETTE B. LINA UNIT HEAD, PROJECT LEADER </div>	Approved by: <div style="text-align: center; margin-top: 10px;"> EDGARDO E. TULIN PRESIDENT, VSU </div>