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PR-2024-0304-182918

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Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 177-5-1029-2024-0-0-0

PR No.: GF-2024-03-00757

Date: 03-04-2024

Dept./Office: GRC

Category: Food & Food  
 Ingredients

Section/End-User: Anna Bea S. Hoyla

Funding Source: General Fund - MOOE

Project Title/Code: GRC / GAD / ASHU

| Item # | Item Description                                                     | Unit   | Qty | Unit Cost                           | PAR/ICS                         | Total Cost                                   |
|--------|----------------------------------------------------------------------|--------|-----|-------------------------------------|---------------------------------|----------------------------------------------|
| 1      | <sup>Lunch</sup><br>Meals <del>Dinner</del> (Buffet Style)<br>Menu#1 | person | 100 | <sup>200</sup><br><del>360.00</del> | MARIA AURORA TERESITA W. TABADA | <sup>20,000.00</sup><br><del>36,000.00</del> |

### Specification:

Buffet style (with tables and chairs)

- Rice • Seafood Curry (fish, shrimp, squid & shells)
- Chicken Cordon Blue • Lasagna Supreme
- Buko/Mango Pandan Salad • Softdrinks
- with lechon 35-40kls
- with cocktail drinks Rate 360 of 120 persons

- rice
- fish
- chicken / pork
- 49) veges / pancit
- healthy juice drink

march 19 - 50 pax  
 march 20 - 50 pax

*Final* 20,000

|  |              |  |  |  |  |                  |
|--|--------------|--|--|--|--|------------------|
|  | <b>TOTAL</b> |  |  |  |  | <b>36,000.00</b> |
|--|--------------|--|--|--|--|------------------|

Purpose: Workshop on the review and revision of the Gender and Society syllabus (March 19 &amp; 20, 2024)

|                                               |                                        |                                            |
|-----------------------------------------------|----------------------------------------|--------------------------------------------|
| Checked by:                                   | Funds Available:                       |                                            |
| <i>[Signature]</i><br>JULIOUS B. CERNA 3/5/24 | <i>[Signature]</i><br>ALICIA M. FLORES |                                            |
| TWG - Food & Food Ingredients                 | HEAD, BUDGET OFFICE                    |                                            |
| Signature:                                    | Prepared by:                           | Noted by:                                  |
| Printed Name:                                 | ANNA BEA S. HOYLA                      | MARIA AURORA TERESITA W. TABADA            |
| Designation:                                  |                                        | UNIT HEAD, PROJECT LEADER                  |
|                                               |                                        | Approved by:                               |
|                                               |                                        | <i>[Signature]</i><br>DANIEL LESLIE S. TAN |
|                                               |                                        | PRESIDENT, VSU                             |