



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-021225-0963**PR No.: **STF-2025-02-00262**Date: **02-27-2025**Dept./Office: **OVPAF**Category: **Awards & Tokens**Section/End-User: **Jerimi Ann B. Satuita**Project Title/Code: **VSU 101st Upcoming Founding Anniversary**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lei Necklace for Guests	piece	60	500.00	MOISES NEIL V. SERIÑO	30,000.00

Specification:


2	Statue Trophy, "Search for Truth", Metal Customized	pcs	41	3,050.00	MOISES NEIL V. SERIÑO	125,050.00
3	Token (Tote bag and food products)	pcs	100	650.00		65,000.00

Specification:

VSU Tote Bag with VSU branding

VSU Cookies

Biscotti

Camote Chips

Vacuum Fried Jackfruit

Others

TOTAL

220,050.00

Purpose: 101ST Founding Anniversary

Checked by:

MARIANE U. DELA PEÑA

TWG - Awards & Tokens

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

JERIMI ANN B. SATUITA

Noted by:

MOISES NEIL V. SERIÑO

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU