

CATS



PURCHASE REQUEST

PPMP No. : PPMP-2025-092724-0684

Dept./Office: DYDC

PR No.: GF-2024-10-01956

Date: 10-03-2024

Section/End-User: Eddie M. Israel

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: DYDC-FM

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	6	220.00		1,320.00
2	Alcohol, Ethyl, 70% solution, 500mL	btls	24	125.00		3,000.00

Specification:

?Eliminates at least 99.9% of germs

?Safe on skin

?At least 70% solution Rubbing alcohol

?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan

?Brand offer should be at least 10 years in the market

?at least 5 years expiry

3	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	12	160.00		1,920.00
4	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	12	240.00		2,880.00
5	Document Storage Box / Document Filing Case, plastic, transparent, Legal (36x27x4.5cm)	pcs	3	600.00		1,800.00
6	Epson L6290 001 Ecotank Ink Black	btls	4	600.00		2,400.00
7	Epson L6290 001 Ecotank Ink Cyan	btls	4	400.00		1,600.00
8	Epson L6290 001 Ecotank Ink Magenta	btls	4	400.00		1,600.00
9	Epson L6290 001 Ecotank Ink Yellow	btls	4	400.00		1,600.00
10	File Rack: sturdy, gray, 5 levels, removable	unit	2	6,000.00		12,000.00
11	Paper, Bond, A4, S-20, 70 gsm	reams	20	253.00		5,060.00

Specification:

bright white, high premium quality

12	Paper, Bond, Long, S-20, 70 gsm	reams	5	286.00	1,430.00
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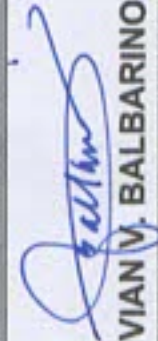
Specification:

bright white, high premium quality

13	Pen, Sign, .5mm, Gel-type, Blue	piece	24	35.00	840.00
TOTAL					37,450.00

Purpose: for office use

Checked by:



VIVIAN V. BALBARINO

TWG - Office Supplies

8/10/2024

Funds Available:



ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

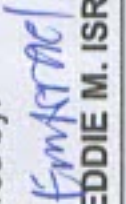
Printed Name:

Designation:

Prepared by:

Noted by:

Approved by:



EDDIE M. ISRAEL

UNIT HEAD, PROJECT LEADER



CHRISTINA A. GABRILLO

PRESIDENT, VSU