



PURCHASE REQUEST

Dept./Office: **DPhys**PR #: **GF-2021-09-01142**Date: **09-28-2021**Section/End-User: **Rev Rhizza L. Aure**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DPhys-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Open Type Filing Cabinet	pc	1	8,500.00		8,500.00
Specification: 5 Layer Metal, - Dimensions: W85cmx D40cmxH185cm, - Color: Gray, - Materials: All metal Construction gauge 20						
TOTAL						8,500.00
Purpose: for office use						
Checked by:				Funds Available:		
 NORMAN O. VILLAS				 ALICIA M. FLORES		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:			Approved by:	
Printed Name:	 PERLIE A. GUCELA	 REV RHIZZA L. AURE			 EDGARDO E. TULIN	
Designation:	END USER	UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	