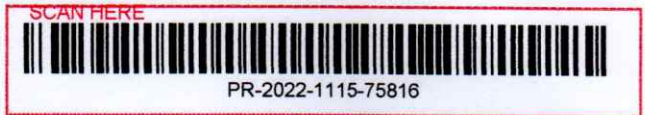




Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : 162-1-625-2022-10-0-2

PR No.: STF-2022-11-02307

Date: 11-15-2022

Dept./Office: ODE

Category: Food & Food Ingredients

Section/End-User: Shirley T. Nayre

Project Title/Code: Extension (STF)

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals (Breakfast) Buffet Style (150.00)	packs	36	150.00	SHIRLEY T. NAYRE	5,400.00
Specification: buffet style with venue inside the campus (tables and chairs) Note: Nov. 23, 2022- 12 persons Nov. 24, 2022- 12 persons Nov. 25, 2022- 12 persons						
2	Meals (Lunch) 230.00	packs	190	230.00	SHIRLEY T. NAYRE	43,700.00
Specification: buffet style with venue inside the campus (tables and chairs) Note: Nov. 23, 2022- 50 persons - rice, fried chicken, bam-e, buko pandan Nov. 24, 2022- 50 persons - rice, pork afritada, chopsuey, pineapple Nov. 25, 2022- 50 persons - rice, sweet & sour fish, veg. Lumpia, fruit salad Nov. 28, 2022- 40 persons- rice, humba, fish fillet, banana lakatan						
3	Snacks AM (50.00)	set	190	50.00	SHIRLEY T. NAYRE	9,500.00
Specification: - with drinks - Should be packed individually Note: Nov. 23, 2022- 50 persons (2pcs empanada, titra pack juice) Nov. 24, 2022- 50 persons (2pcs banana cupcake, titra pack juice) Nov. 25, 2022- 50 persons (puto with chocolate, bottled water) Nov. 28, 2022- 40 persons (puto-pao, titra pack juice)						
4	Snacks PM (50.00)	packs	190	50.00	SHIRLEY T. NAYRE	9,500.00
Specification: - with drinks - Should be packed individually Note: Nov. 23, 2022- 50 persons (tuna sandwich, assorted swakto drinks) Nov. 24, 2022- 50 persons (stuffed banana or banacue, assorted swakto drinks) Nov. 25, 2022- 50 persons (puto cheese bottled juice) Nov. 28, 2022- 40 persons (carrot cake, buko juice)						
TOTAL						68,100.00

Purpose: Extension Writing Proposal Workshop (Nov 23-25 & 28, 2022)

Checked by:

VENICE B. IBANEZ

Funds Available:

ALICIA M. FLORES

TWG - Food & Food Ingredients

HEAD, BUDGET OFFICE

Signature: Printed Name: Designation:	Requested by: SHIRLEY T. NAYRE END USER	Noted by: ANTONIO P. ABAMO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU 11/15/22
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