



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **38-4-1513-2023-6-0-3**

Dept./Office: **CME**

Section/End-User: **Geecel F. Galvez**

Funding Source: **Trust Fund**

PR No.: **TF-2023-11-02787**

Category: **Transportation**

Project Title/Code: **20201050-1.108**

Date: **11-14-2023**

Duration: **2022-07-01**  
to

**2023-12-31**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle rental (Region 8 and neighboring)	unit	6	6,000.00		36,000.00

**Specification:**

- >>>>VSU to whole Region 8 and neighboring regions
- >>>>Inclusive of all consumables (lubricants, fuels and filters)
- >>>>Inclusive of vehicle maintenance and repair
- >>>>Inclusive of driver expenses
- >>>>Vehicle must be able to traverse in/to a road not normally travelled by regular van

	<b>TOTAL</b>					<b>36,000.00</b>
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Purpose: Project use

Checked by:

**MARIA ROBERTA S. MIRAFLOR**

TWG - Transportation

Funds Available:

**NICK FREDDY R. BELLO**

HEAD, ACCOUNTING OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>GEECEL F. GALVEZ</b>	<b>MOISES NEIL V. SERINO</b>	<b>DANIEL LESLIE TAN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	<b>EDGARDO E. TULIN</b> PRESIDENT, VSU