

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2025

END-USER/UNIT: **College of Arts and Sciences**

PPMP #: **PPMP-2025-092524-0577**

CHARGED TO STF

Project, Programs and Activities(PPAs):

For office supplies

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Food & Food Ingredients															
	Snacks AM	151 set	12,080.00	NP - Small Value Procurement	151											
	Snacks PM	151 packs	12,080.00	NP - Small Value Procurement	151											
	Packed Meals for Lunch (200.00)	151 packs	30,200.00	NP - Small Value Procurement	151											
	Sub-Total		54,360.00													
	Fuel & Lubricants															
	Gasoline, Premium	100 liter	8,500.00	Direct Contracting	100											
	Gasoline, (Unleaded)	100 L	8,500.00	Direct Contracting	100											
	Sub-Total		17,000.00													
	IT Supplies and Equipment															
	Laptop 14" (i3)	1 unit	38,000.00	NP - Small Value Procurement	1											
	Sub-Total		38,000.00													

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Supplies															
	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	2 tubes	440.00	NP - Agency to Agency	2											
	Pen, Whiteboard Marker, black	5 pieces	250.00	NP - Agency to Agency	5											
	Ruler, Plastic, 12"	1 pieces	15.00	NP - Agency to Agency	1											
	Sub-Total		705.00													
TOTAL BUDGET:			110,065.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: _____

CLARISA I. VISCA

Submitted by: _____

GLENN G. PAJARES
Unit Head/Project Leader

