



February 21, 2023

Dr. Maria Juliet C. Ceniza

VP for REI

Visayas State University

Visca, Baybay City, Leyte

Dear **Dr. Ceniza**:

Herewith is the approved budget appropriation for the CY 2023 operations of the Office of Vice President for Research, Extension, and Innovation in the total amount of **Php 1,326,408.00** chargeable to OVPREI.A.III.C overhead cost. Please take note of the breakdown following the general budget allocation set by the Budget Office and Finance Management Office.

Code: OVPREI.A.III.C.	
Breakdown	Amount
Travelling Expenses	150,000.00
Supplies and Material Expenses	200,000.00
General Services/ Labor & wages	876,408.00
Repair & Maintenance	50,000.00
Representation	50,000.00
TOTAL	1,326,408.00

Very truly yours,


ROSA OPHELIA D. VELARDE
Director for Research

APPROVED:


EDGARDO E. TULIN
President

CC:

Dr. Edgardo E. Tulin , VSU President
Ms. Louella C. Ampac , Director, FMO
Ms. Alicia M. Flores , Head Budget Office
Mr. Nick Freddy Bello , OIC Head Accounting Office
File: OVPREI-VP
OVPREI-RPO