



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Department of Veterinary Clinical Sciences

Project Code:

DVCS+2-2021

✓ Original PPMP
Revised (Changed items, same budget)
Supplemental

Total Budget: 35,000.00

Funding: GF

Consent Depositation	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
General Description					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Gestetner/Roneo/Sole Dist																
Gestetner Book Paper 8 x 11 short S-20	15	reams	206.00	3,090.00		10	5									
Ink, Gestetner, CPI 10 copy printer	3	pieces	990.00	2,970.00			3									
Sub-Total Sub-Total				6,060.00												
Office Appliances/Equipment																
TONER Kyocera TK 1147	1	can	6,470.00	6,470.00			1									
Sub-Total				6,470.00												
Office Supplies and Materials				-												
Alcohol, Rubbing, 70% ethyl	30	bottles	37.85	1,135.50			30									
Battery, Rechargeable size AA, Energizer 4pcs/set w/Charger	2	set	2,000.00	4,000.00			2									
Book, Record 300 pp w/Official Record Book printing	3	pieces	73.80	221.40	1	1	1									
Paper Clip, Small. Plastic Coated	10	box	30.00	300.00			10									
Paper Clip, Big, Plastic Coated	10	box	35.00	350.00			10									
Envelope, documentary for A4 size Kraft 150gsm	30	pieces	1.50	45.00			30									
Envelope, Expanding long blue w/garterized tie	15	pieces	12.00	180.00			15									
Envelope, Expanding long brown w/ tie	15	piece	12.00	180.00			15									
Fastener, Paper, plastic	5	boxes	87.00	435.00			5									
Hand Sanitizer SAFEGUARD 75ml	15	bottles	95.00	1,425.00		5	10									
Zonrox, Disinfectant cleaner, lemon scented	5	gallons	124.00	620.00			5									
Refill Ink Epson 664 Black	5	pcs	340.00	1,700.00			5									
Soap, Dish washing Liquid Refill Lemon 200ml	20	pack	36.00	720.00		10	10									
Tape, Masking 2" x 50m, good quality	5	rolls	56.70	283.50			5									
Tape, Masking 3", good quality	5	rolls	32.00	160.00			5									

0 10 10	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
General Description					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tape, Double Sided/Double Stick, Scotch 3M, 1"	5	rolls	65.00	325.00			5									
Tape, Transparent 2" x 50m, good quality	10	rolls	15.05	150.50			10									
Sub-Total				12,230.90												
Photocopying supplies																
Xerox Paper, Premium, A4 8.25 x 11.75" 70gsm	60	reams	170.50	10,230.00			60									
Sub-Total				10,230.00												
Grand Total			<u> </u>	34,990.90										-		

Prepared by	

NOEL C. BUSTILLO

Noted by:

ANA MARQUIZA M. QUILICOT

Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO Head, Budget Office Date: 07/30/2020

funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation be: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies