

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0901-59028

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

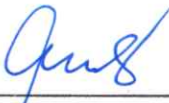
Unit/Office/Dept/Div: **Budget Office**
 Project Code: **BUDGET 2023**
 Purpose: **OFFICE USE**

Total Budget : **60,107.34**
 Funding : **GF-MOOE**
 PPMP #: **71-5-1466-2023-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Epson 001 ink, Black, 127ml, Genuine	3	btls	600.00	1,800.00	1			2								
Epson 001 ink, Cyan, Genuine	2	btls	350.00	700.00	1			1								
Epson 001 ink, Yellow, Genuine	2	btls	350.00	700.00	1			1								
External Hard Disk Drive (Portable, 2TB), USB 3.1	1	unit	4,200.00	4,200.00	1											
Sub-Total				7,400.00												
Office Supplies																
Paper, Bond, A3, S-24, 80 gsm	1	reams	580.00	580.00	1											
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	25			25								
Paper, Bond, Long, S-24, 80 gsm	10	reams	328.00	3,280.00	5			5								
Paper, Bond, Short, S-24, 80 gsm	5	reams	277.00	1,385.00	5											
Folder, Sliding, Plastic, w/ binder, Long, transparent	100	pcs	10.00	1,000.00	50			50								
Envelope, Document, Brown, 150 lbs, Long	50	pc	7.00	350.00	25			25								
Envelope, Expanding, with garter tie, green, long	12	pc	15.00	180.00	12											
Correction Tape, 10 meters	48	pcs	32.00	1,536.00	24			24								
Fastener, Paper, non-rust metal, 50 sets/box	5	boxes	50.00	250.00	5											
Tape, Double Sided, 1" x 10m	2	rolls	35.00	70.00	2											
Alcohol, Ethyl, 70% solution, 500mL	12	btls	125.00	1,500.00	12											
Alcohol, Ethyl, 70% solution, 1 gallon	3	gallons	600.00	1,800.00	1			2								
Staple Wire, #35	10	boxes	30.00	300.00	10											
Pen, Highlighter, yellow	2	pieces	45.00	90.00	2											
Pen, Highlighter, orange	2	pieces	46.00	92.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pen, Highlighter, violet	2	pieces	47.00	94.00	2											
Gel Ink Sign Pen 0.5, black	20	pcs	25.00	500.00	10			10								
Gel Ink Sign Pen 0.5, blue	60	pcs	25.00	1,500.00	30			30								
Gel Ink Sign Pen 0.5, red	10	pcs	25.00	250.00	5			5								
Soap, Dishwashing, Liquid, 250mL	36	btls	150.00	5,400.00	18			18								
Soap, hand, liquid, 250 ml	24	btls	135.00	3,240.00	12			12								
Detergent Soap, Powder, 500g	2	packs	60.00	120.00	1			1								
Multi-Insect Killer Spray, 600mL	5	tubes	600.00	3,000.00	3			2								
White Folders, 0.14mm long 100pcs/pack	1	packs	430.00	430.00	1											
Ready-Made Curtain (RMC), Cream color	15	pc	450.00	6,750.00	15											
Pen, Sign, .5mm, Gel-type, Black	20	piece	35.00	700.00	10			10								
Pen, Sign, .5mm, Gel-type, Blue	100	piece	35.00	3,500.00	50			50								
Pen, Sign, .5mm, Gel-type, Red	10	piece	35.00	350.00	5			5								
Sub-Total				52,697.00												
Grand Total				60,097.00												

Prepared by: 
MONA NENA B. GERALDO

Noted by: 
ALICIA M. FLORES
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
Head, Budget Office *Product-100*

Date: 09/01/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies