

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0808-136332

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Department of Mechanical Engineering**
 Project Code: **DME-GF 2024**
 Purpose: **provision of DME office supplies and materials**

Total Budget : **101,524.39**
 Funding : **GF-MOOE**
 PPMP #: **30-5-900-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Chisel, Flat, 20mm	3	pcs	800.00	2,400.00	3											
Sub-Total				2,400.00												
Construction and Electrical Supplies																
Heavy Duty Electric Hand Drill	2	pc	2,500.00	5,000.00				2								
Electric Drill Bit Set for metal	1	sets	2,000.00	2,000.00				1								
Allen wrench_Hexagonal 9pc/sets	1	sets	400.00	400.00				1								
Allen wrench_Star 9pc/sets	1	sets	400.00	400.00				1								
LED Tube, 18 watts	10	sets	600.00	6,000.00				10								
Switch 3 gang luminous flush type	2	set	300.00	600.00				2								
Safety Goggles Eye Protection	5	piece	260.00	1,300.00				5								
Sub-Total				15,700.00												
Hardware																
Masonry Drill Bit Set	1	set	2,000.00	2,000.00				1								
Cut off Blade, 14" x 1/8" x 1", good quality	2	piece	360.00	720.00				2								
Hacksaw Blade, 18 TPI x 12"	5	piece	100.00	500.00				5								
Pliers, 8", Long nose	5	piece	270.80	1,354.00				5								
Pliers, 6", Long nose	5	piece	100.00	500.00				5								
Epoxy, A & B (Liter/set)	2	set	750.00	1,500.00				2								
G.I. Tie Wire #14	1	kl	140.00	140.00				1								
Safety Gloves, Cotton knitted with Latex Orange Coated Palm	10	pair	40.00	400.00				10								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Plywood, Marine, 1/2"(thickness) x 4' x 8'	8	piece	1,100.00	8,800.00				8								
Sub-Total				15,914.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	15	btl	350.00	5,250.00				15								
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00				5								
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00				5								
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00				5								
Sub-Total				10,500.00												
Machineries																
Bench Grinder, 5"Ø	1	unit	2,750.00	2,750.00	1											
Sub-Total				2,750.00												
Office Supplies																
Alcohol, Ethyl, 75% solution, 1 gallon	6	gallon	650.00	3,900.00	6											
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00				5								
Broom, Soft (Tambo), Large, Heavy Duty	5	pcs	250.00	1,250.00				5								
Stick Broom (tingting) 6" from the top, approx 370 pcs	5	piece	40.00	200.00				5								
Cleaner, Glass, 500mL, spray type, any scent	6	btls	200.00	1,200.00				6								
Toilet Bowl Cleaner, at least 1 liter	6	btl	250.00	1,500.00				6								
Disinfectant Cleaner, multi-surface, scented	6	gal	420.00	2,520.00				6								
Dust pan, plastic, stand-up handle, large	4	pc	140.00	560.00				4								
Rag, (for cleaning & wiping)	40	pieces	5.00	200.00				40								
Rags, large, good quality, size 24"x15", water absorbent	10	pcs	40.00	400.00				10								
Soap, Dishwashing Liquid Refill, 375ml	24	packs	200.00	4,800.00	12			12								
Cutter, Big, Plastic (Ordinary), w/ lock	10	pcs	30.00	300.00				10								
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	20	pcs	200.00	4,000.00	20											
Folder, File, Long, 14pts, White	200	piece	10.00	2,000.00	200											
Paper, Bond, A3, S-24, 80 gsm	1	reams	580.00	580.00	1											
Paper, Bond, A4, S-24, 80 gsm	40	reams	289.00	11,560.00	40											
Paper, Bond, Long, S-24, 80 gsm	15	reams	328.00	4,920.00	15											
Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack	10	pack	85.00	850.00				10								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ballpen 50 Pieces, Blue	1	box of 50's	500.00	500.00				1								
Pen, Sign, .5mm, Gel-type, Blue	60	piece	35.00	2,100.00	30			30								
Pen, Sign, .5mm, Gel-type, Red	30	piece	35.00	1,050.00	15			15								
Pen, Sign, .5mm, Gel-type, Black	10	piece	35.00	350.00				10								
Pen, Whiteboard Marker, black	50	pieces	50.00	2,500.00	25			25								
Pen, Whiteboard Marker, red	50	pieces	50.00	2,500.00	25			25								
Pen, Whiteboard Marker, blue,	50	pieces	50.00	2,500.00	25			25								
Staple wire remover, Plier type, Metal	1	piece	100.00	100.00				1								
Mouse Pad, Rubber	4	pad	250.00	1,000.00				4								
Sub-Total				53,915.00												
Grand Total				101,179.00												

Prepared by: _____

ANTONETTE S. CRUZ

Noted by: _____

RONARD G. PAÑA

Unit Head/Project Leader

Noted By: _____

ALICIA M. FLORES

Head, Budget Office

Date: **08/08/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies