

OFFICE OF THE HEAD OF BUDGET

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 053 563 7189; Local 1009

Email: budget@vsu.edu.ph Website: www.vsu.edu.ph

ADVICE OF SUB-ALLOTMENT

Major Final Output: GASS

Dept./Office/Center: OFFICE OF THE UNIVERSITY SECRETARY (OUS)

The following allotments are made available in support to programs and projects for the Calendar Year 2021. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies

143.327.10

Travel

33,644.86

Semi-Expendable Supplies

21,028.04

Other Professional Expense

Repair and Maintenance

Fuel

27,000.00

Representation Expense

Other MOOE

Other General Services

TOTAL

225,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

Noted By:

MYRNA S. PANCITO

Head of the Budget Office

LOUELLA C. AMPAC

Alan- anyac

Financial Management Director

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