



ADVICE OF SUB-ALLOTMENT

Major Final Output : **GASS**

Dept./Office/Center: **OFFICE OF THE UNIVERSITY SECRETARY (OUS)**

The following allotments are made available in support to programs and projects for the Calendar Year 2021. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.


Breakdown:

Supplies	143,327.10
Travel	33,644.86
Semi-Expendable Supplies	21,028.04
Other Professional Expense	
Repair and Maintenance	
Fuel	27,000.00
Representation Expense	
Other MOOE	
Other General Services	
TOTAL	225,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:


MYRNA S. PANCITO
Head of the Budget Office

Noted By:


LOUELLA C. AMPAC
Financial Management Director