



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0401-188401

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: Office of the Director for Research
Project Code: RPO.A.III.C-IHR2024
Purpose: Annual In-House Review 2024

Total Budget : 1,000,000.00
Funding : GF-MOOE
PPMP #: PPMP-2024-040124-0026

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Snacks AM	1000	set	80.00	80,000.00					1000							
Snacks PM	1000	packs	80.00	80,000.00					1000							
Lunch (Buffet Style) Menu#1	500	person	200.00	100,000.00					500							
Assorted coffee, milk and chocate powder, sugar etc for In House Review committee and evaluators	3	pcs	3,000.00	9,000.00					3							
Sub-Total				269,000.00												
Office Supplies																
Pencil, Lead, #2, w/ eraser	125	pieces	10.00	1,250.00					125							
Sub-Total				1,250.00												
Grand Total				270,250.00												

Prepared by: JHANN MAE S. MARQUEZ

Submitted by: IVY G. EMNACE
Unit Head/Project Leader

Date: 04/01/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies