



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1008-302410

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 03

☐ INDICATIVE ☒ FINAL

Fiscal Year: **2026**

End-user or Implementing Unit: **Department of Statistics**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Office Furniture & Fixture											
Korean Blinds	Goods	11 unit * 4	Small Value Procurement	No	01/2026	01/2026	03/2026	STF-MOOE	33,000.00	• Technical Specification • Market Scoping Checklist	
Sub-Total									33,000.00		
Common-Use Supplies & Equipment (CSE)											
Binder Clips / Backfold Clips, 1" (approx. 25 mm)	Goods	5 boxes * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	STF-MOOE	130.00	• Technical Specification	
Binder Clips / Backfold Clips, 2" (approx. 50 mm)	Goods	9 boxes * 2	NP - Agency to Agency	No	01/2026	01/2026	03/2026	STF-MOOE	738.00	• Technical Specification	

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Binder Clips / Backfold Clips, 3/4" (approx. 19 mm)	Goods	6 boxes * 3	NP - Agency to Agency	No	01/2026	01/2026	03/2026	STF-MOOE	126.00	• Technical Specification	
Paper Clip / Clip Paper, 50mm	Goods	3 boxes * 5	NP - Agency to Agency	No	01/2026	01/2026	03/2026	STF-MOOE	120.00	• Technical Specification	
Sub-Total									1,114.00		
TOTAL BUDGET:									34,114.00		

* Please see attached specification

Prepared by: 
MOLLEY VENICE . NUÑEZ
 Job Order
 DStat

Date: 10/08/2025

Submitted by: 
SWEET CHARISH G. GODINEZ
 Instructor I
 DStat

Date: 10/08/2025

Date Generated: **10/08/2025**


ALICIA M. FLORES
 STAT-TRAINING

Republic of the Philippines
VISAYAS STATE UNIVERSITY

SPECIFICATION

1. Binder Clips / Backfold Clips, 1" (approx. 25 mm)

- 12 pcs/box
- all metal
- binding capacity: at least 9.5mm

2. Binder Clips / Backfold Clips, 2" (approx. 50 mm)

- 12 pcs/box
- all metal
- binding capacity: at least 19mm

3. Binder Clips / Backfold Clips, 3/4" (approx. 19 mm)

- 12 pcs/box
- all metal
- binding capacity: at least 5.5mm

4. Korean Blinds

Type: Blackout Combi Blinds

Made of two horizontal fabric layers

Material: Polyester Fabric

Color: Dark Gray

Double-layer Roller Shutter

- The alternating layers can be adjusted to allow for varying degrees of light and privacy.
- Can be installed for outside mount or inside mount

180*160cm (width*height)

Free Installation

Warranty of 1 month

5. Paper Clip / Clip Paper, 50mm

- vinyl/plastic coated
- size: 50mm
- assorted colors
- 100 pcs/box