

April 6, 2022

**DR. EDGARDO E. TULIN**

President

Visayas State University,

Visca, Baybay City, Leyte

*Ms. Lovella Ampac*  
*- pls. identify fund*  
*source.*

*lynette*

Thru: **DR. DANIEL LESLIE S. TAN**  
VP for Administration and Finance

**Dear Dr. Tulin,**

Good day!

The Food Testing Laboratory, a 20M pesos joint project of the Department of Trade and Industry (DTI-Region 8) and the Visayas State University stationed at the DFST has not been fully operational until the present. The department is very grateful to the VSU administration, particularly to our President, Dr. Edgardo Tulin for all the support in establishing the facility and in finally providing a licensed chemist who will take charge in the preparation of CATO, establishing the protocols in the laboratory as required prior to operation and in facilitating approval of the license to operate. Last February 17, 2022, CATO application has been filed already, and the department is just awaiting on-site inspection which shall be conducted by PRC. Although the CATO has been submitted, our Chemist has identified the following facilities which are still lacking based on his initial assessment and must be complied:

- a.) 5 units, CCTV
- b.) 2 sets, Eyewash and shower
- c.) 5 units, Fire extinguishers with content
- d.) 3 units, Exhaust fans
- e.) 1 unit, Steel storage cabinet for glasswares
- f.) 2 units, Airconditioning units
- g.) 2 units, Steel tables as equipment stand
- h.) 1 unit Computer set with 3 in 1 Printer


In this connection, may we request from your good office to provide funds for the procurement of the abovementioned fixtures and appliances so that steps for its procurement through the Procurement Office can be initiated, thereby, making the laboratory ready before the PRC personnel comes for their on-site inspection. The estimated amount needed to purchase the above-listed facilities based on data from the Procurement Office is P304,800.00, more or less.

Thank you for the full support your office has been extending to make this Food Testing Laboratory facility perform its much-needed role in providing the testing services needed by VSU stakeholders and beneficiaries.

Very truly yours,

  
**LYNETTE C. CIMAFRANCA**  
Head, DFST

Noted:


  
**VICTOR B. ASIO**  
College Dean

Recommending Approval:

  
**DANIEL LESLIE S. TAN** *4/7*  
VP for Administration and Finance

*Note: - changed to Prior years - STF  
separate those P15,000 & below & above P15,000* *Jan 9/28/22*

Approved:

  
**EDGARDO E. TULIN**  
President



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**VSU's Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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