

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Exhaust Fan	2	pc	2,000.00	4,000.00		2										
Sub-Total				9,000.00												
Office Supplies																
Pen, Permanent Marker, blue, fine tip	1	pieces	60.00	60.00		1										
Pen, Permanent Marker, black, fine tip	1	pieces	60.00	60.00		1										
Pen, Ball, black	12	pieces	10.00	120.00		12										
Pen, Ball, blue	12	pieces	10.00	120.00		12										
Pen, Sign, 5mm, Gel-type, Black	3	piece	35.00	105.00		3										
Pen, Sign, 5mm, Gel-type, Blue	3	piece	35.00	105.00		3										
Paper, Bond, A4, S-20, 70 gsm	2	reams	253.00	506.00		2										
Record Book, Big, 500 pages	3	pcs	115.00	345.00		3										
Tape, Masking, 1" x 25 yards	6	rolls	48.00	288.00		6										
Tape, Packaging, 2" x 100 yards, Clear	2	rolls	75.00	150.00		2										
Glue Stick, All-purpose, at least 21g	1	pcs	55.00	55.00		1										
Sticker Paper, high gloss A4 size, 50 sheets/pack	10	pack	155.00	1,550.00		10										
Bleach, cleaner, 1 gal.	6	gallons	220.00	1,320.00		6										
Sub-Total				4,784.00												
Grand Total				37,214.00												

Prepared by:

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Noted by:

MARISSEL A. LEORNA
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Noted By:

ALICIA M. FLORES
Head, Budget Office

Date: 10/24/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PMP for each funding source.
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

- ☒ Original PMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dep/Div: **National Coconut Research Center-Visayas**

Project Code: **STF 6.5**

Purpose: **For food processing laboratory use**

Total Budget : 100,000.00

Funding : **STF**

PPMP #: **23-1-1080-2023-8-0-1**



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Bulb, LED, 15W	5	pieces	300.00	1,500.00		5										
Sub-Total				1,500.00												
Food & Food Ingredients																
liquified petroleum gas (LPG), 11gkg	12	tanks	1,100.00	13,200.00		6			6							
Flour	1	bag	1,000.00	1,000.00		1										
Sugar	1	bag	2,500.00	2,500.00		1										
Sub-Total				16,700.00												
IT Supplies and Equipment																
EPSON L220 Ink Cartridge Black	2	btls	350.00	700.00		2										
EPSON L220 Ink Cartridge Cyan	1	btls	350.00	350.00		1										
EPSON L220 Ink Cartridge Magenta	1	btls	350.00	350.00		1										
EPSON L220 Ink Cartridge Yellow	1	btls	350.00	350.00		1										
Sub-Total				1,750.00												
Laboratory Supplies																
Glass Jar 12oz	5	box of 50's	384.00	1,920.00		5										
Glass Jar 8oz	5	box of 50's	312.00	1,560.00		5										
Sub-Total				3,480.00												
Office Equipment																
Ceiling fan	2	pc	2,500.00	5,000.00		2										