



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PPMP-2025-0506-270429

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

END-
USER/UNIT: **University Integrated Media and Public Affairs**

PPMP #:
050625-1150

CHARGED TO GF-MOOE

Project Code:
**Updating and
upgrading of the
VSU Website
Frontend and
Backend
Systems**

Project, Programs and Activities(PPAs):

Office supplies for the implementation of the project entitled "Updating and upgrading of the VSU Website Frontend and Backend Systems"

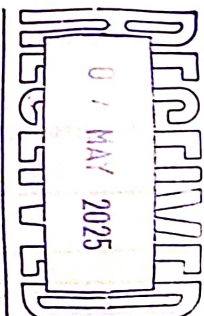
Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Equipment															
	Epson 001 ink, Black, 127ml, Genuine	2 btl	1,200.00	NP - Small Value Procurement										2		
	Epson 001 ink, Cyan, Genuine	4 btl	1,400.00	NP - Small Value Procurement							2			2		
	Epson 001 ink, Magenta, Genuine	4 btl	1,400.00	NP - Small Value Procurement							2			2		
	Epson 001 ink, Yellow, Genuine	4 btl	1,400.00	NP - Small Value Procurement							2					
	Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	2 unit	22,000.00	NP - Small Value Procurement							2					
	Sub-Total		27,400.00													

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Supplies															
	A4 Bond Paper, 70 GSM (5 reams/box)	10 boxes	12,500.00	NP - Small Value Procurement						10						
	Certificate Holder (A4)	40 pcs	2,600.00	NP - Small Value Procurement						40						
	Folder, File, Long, 14pts, White	25 piece	250.00	NP - Small Value Procurement						25						
	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	5 pcs	1,000.00	NP - Small Value Procurement						5						
	Sign pen, Fine Tech, 0.3mm, blue	40 pieces	1,400.00	NP - Small Value Procurement						40						
	Vellum Board, Canary, A4, 220 GSM, 10 sheets per pack	30 pack of 10's	1,800.00	NP - Small Value Procurement						30						
	Sub-Total		19,550.00													
	TOTAL BUDGET:		46,950.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPM

Prepared by: 
ELMER A. Y. BAÑOC

Submitted by: 
MIKE LAURENCE V. LUMEN
Unit Head/Project Leader



Date: 05/06/2025


ALICIA M. FLORES