

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0202-10285

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2022

Unit/Office/Dept/Div: **VSU Health Services Office**
 Project Code: **Admin Office - USHER**
 Purpose: **For Admin Office use**

Total Budget : **50,000.00**

Funding : **GF-MOOE**

PPMP #: **67-5-335-2022-0-0-3**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Refill for computer cartr, Universal water based	3	piece	350.00	1,050.00	3											
Sub-Total				1,050.00												
Office Supplies																
Paper, Bond, A4, S-20, 70 gsm	20	reams	253.00	5,060.00	15			5								
Datafiler	15	pc	250.00	3,750.00	5			5			5					
Paper, Mimeo, GW, Long, S-18	10	reams	190.00	1,900.00	5			5								
Paste, solid, w/ water well & applicator, 200gms	5	btls	50.00	250.00	5											
Record Book, Big, 300 pages	15	pcs	80.00	1,200.00	5			5			5					
Record Book, Big, 500 pages	15	pcs	115.00	1,725.00	10			5								
Paper, Bond, Long, S-20, 70 gsm	10	reams	286.00	2,860.00	5			5								
Folder, File, Long, 14pts, White	200	piece	10.00	2,000.00	50			50			50			50		
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00	3			2								
Sub-Total				19,270.00												
Printing Services																
Kyocera Toner kit black TK-1175	2	btl	8,000.00	16,000.00	1			1								
Sub-Total				16,000.00												
Grand Total				36,320.00												

Prepared by:

CLARA P. MERCADO

Noted by:

ELWIN JAY V. YU
Unit Head/Project Leader

Funds Available:

ALICIA M. FLORES
Head, Budget Office

Date: 02/02/2022

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies