

- ☒ Original PPMP
☐ Revised (Changed Items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1004-227660

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: Department of Teacher Education

CHARGED TO GF-MOOE

Project, Programs and Activities(PPAs):

For Maintenance Operating and Other Expenses of the Department of Secondary Education for 2025

PPMP #: PPMP-2025-092724-0695

Project Code: DSEd GF-2025

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Extension wire with 4 gang Universal Convenience Outlet, at least 10m long	5 pc	2,500.00	NP - Small Value Procurement	5											
	LED Tube, 18 watts	5 sets	3,000.00	NP - Small Value Procurement			2			2	1					
	Sub-Total		5,500.00													
	Hardware															
	Bulb, LED, 20 Watts	2 pc	800.00	NP - Small Value Procurement			2									
	Impact Hand Drill, (Cordless)	1 unit	10,000.00	NP - Small Value Procurement	1											
	Sub-Total		10,800.00													
	Laboratory Equipment															
	Wall-mounted Cupboard/Cabinet	2 unit	24,000.00	NP - Small Value Procurement	2											
	Sub-Total		24,000.00													
	Office Equipment															

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantitles)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Epson 001 Ink, Cyan, Genuine	10 btl	3,500.00	NP - Small Value Procurement	4			2			2			2		
	Epson 001 Ink, Magenta, Genuine	10 btl	3,500.00	NP - Small Value Procurement	4			2			2			2		
	Epson 001 Ink, Yellow, Genuine	10 btl	3,500.00	NP - Small Value Procurement	4			2			2			2		
	Epson 001 ink, Black, 127ml, Genuine	19 btl	11,400.00	NP - Small Value Procurement	8			7			2			2		
	Ink, Epson 003,Genuine Black 65mL	20 btl	7,000.00	NP - Small Value Procurement	14			2			2			2		
	Ink, EPSON 003,Genuine Cyan 65mL	8 btl	2,800.00	NP - Small Value Procurement	4			2			2					
	Ink, EPSON 003,Genuine Magenta 65mL	8 btl	2,800.00	NP - Small Value Procurement	4			2			2					
	Ink, EPSON 003,Genuine Yellow 65mL	8 btl	2,800.00	NP - Small Value Procurement	4			2			2					
	HDMI Cable	3 pcs	900.00	NP - Small Value Procurement	1			1			1					
	All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	1 unit	21,000.00	NP - Small Value Procurement	1											
	Portable Trolley 15" Speaker with wireless microphone	1 unit	10,000.00	NP - Small Value Procurement	1											
	HDMI Cable, 10m	2 meters	1,400.00	NP - Small Value Procurement	2											
	Mouse, Wired, Optical, USB	6 pieces	1,260.00	NP - Small Value Procurement			6									

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Sub-Total		71,860.00													
	Office Furniture & Fixture															
	Office chair, with arm rest	5 pc	25,000.00	NP - Small Value Procurement	5											
	Office table, good quality	2 unit	19,000.00	NP - Small Value Procurement	2											
	White Board 4x6 Ft.	1 unit	9,000.00	NP - Small Value Procurement	1											
	Sub-Total		53,000.00													
	Office Supplies															
	Battery, Rechargeable, AA (4pcs) w/ Charger	1 set	3,680.00	NP - Small Value Procurement	1											
	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	4 pack	3,140.00	NP - Small Value Procurement	4											
	Paper, Bond, A4, S-24, 80 gsm	150 reams	43,350.00	NP - Small Value Procurement	18	12	12	12	12	12	12	12	12	12	12	12
	Paper, Bond, Long, S-24, 80 gsm	25 reams	8,200.00	NP - Small Value Procurement	7			6			6			6		
	Envelope, Brown, long, good quality	15 pcs	75.00	NP - Small Value Procurement										15		
	Envelope, Brown, short, good quality	15 pc	75.00	NP - Small Value Procurement										15		
	Certificate Holder (A4)	7 pcs	455.00	NP - Small Value Procurement	7											
	Correction Tape, 10 meters	8 pcs	256.00	NP - Small Value Procurement	8											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Expandable Folder-long (Green)	6 pc	270.00	NP - Small Value Procurement										6		
	Envelope, Expanding, with garter tie, blue, long	22 pc	440.00	NP - Small Value Procurement										22		
	Folder, File, Long, 14pts, White	150 piece	1,500.00	NP - Small Value Procurement			150									
	Glue, Multi-Purpose, White, at least 130g (118mL)	2 btls	180.00	NP - Small Value Procurement	2											
	1" double sided tape	1 pcs	120.00	NP - Small Value Procurement	1											
	Index tab stick up (sign here) 50x2 sheets, 44x25mm	15 pcs	885.00	NP - Small Value Procurement	15											
	Tape, Transparent, 12mm x 50m	5 rolls	340.00	NP - Small Value Procurement	5											
	Tape, Packaging, 2" x 100 yards, Tan	1 rolls	75.00	NP - Small Value Procurement										1		
	Masking Tape, 1"	2 rolls	120.00	NP - Small Value Procurement			1							1		
	Jumbo Paper Clips	5 Box of 100's	150.00	NP - Small Value Procurement										5		
	Paper Clips Small Vinyl (33MM)	8 Box of 100's	280.00	NP - Small Value Procurement				8								
	Pencil, Wooden	3 dozen	360.00	NP - Small Value Procurement				3								
	Photo Paper Glossy A4	13 sheets	1,950.00	NP - Small Value Procurement				13								

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Push Pins	2 boxes	80.00	NP - Small Value Procurement				2								
	Sign Pen, Fine Tech, 0.3 mm, Blue (12 pcs/box)	11 boxes	3,850.00	NP - Small Value Procurement	11											
	Sign Pen, Fine Tech, 0.3 mm, Blue Refill	100 pcs	2,000.00	NP - Small Value Procurement	100											
	Ballpen 50 Pieces, Blue	3 box of 50's	1,500.00	NP - Small Value Procurement	3											
	Stapler, HD No.35	5 pc	2,000.00	NP - Small Value Procurement	5											
	Stapler, HD-# 10	3 pieces	360.00	NP - Small Value Procurement	3											
	Staple Wire, #35	9 boxes	315.00	NP - Small Value Procurement			9									
	Staple Wire, #10	8 boxes	160.00	NP - Small Value Procurement			8									
	Sign Here Sticky Notes	3 pack	177.00	NP - Small Value Procurement			3									
	Tissue, Bathroom, 2 Ply, 12rolls/pack	10 pack	2,040.00	NP - Small Value Procurement	10											
	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	12 tubes	2,640.00	NP - Small Value Procurement	12											
	Alcohol, Isopropyl, 70% solution, 500mL	12 btls	1,680.00	NP - Small Value Procurement	12											
	Apron, Plastic, for Adult	1 pc	120.00	NP - Small Value Procurement	1											

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Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Bathroom Deodorizer, with holder, at least 100g, any scent	20 pcs	1,600.00	NP - Small Value Procurement	20											
	Broom, Soft (Tambo), Large, Heavy Duty	2 pcs	500.00	NP - Small Value Procurement	2											
	Chalk, White, Dustless, 100 pcs/box	1 boxes	75.00	NP - Small Value Procurement	1											
	Cleaner, Glass, 500mL, spray type, any scent	3 btls	660.00	NP - Small Value Procurement	3											
	Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	10 boxes	300.00	NP - Small Value Procurement	10											
	Clip, Double Binder, 2" (approx. 51mm), Black, 12 pcs/box	10 boxes	750.00	NP - Small Value Procurement	10											
	Clip, Double Binder, 3/4" (approx. 19mm), Black, 12 pcs/box	10 boxes	250.00	NP - Small Value Procurement	10											
	Cutter, Big, durable & light aluminum die-cast grip, auto-lock slider, built-in blade snapper, approx. 3x8x22cm (Heavy Duty)	1 pcs	520.00	NP - Small Value Procurement	1											
	Soap, Detergent, Liquid, 1 gal, any scent	1 gal	400.00	NP - Small Value Procurement	1											
	Soap, Detergent, Powder, 1 kilo/pack, any scent	5 kl	750.00	NP - Small Value Procurement	5											
	Soap, Dishwashing, Liquid, 250mL	6 btls	900.00	NP - Small Value Procurement	6											
	Disinfectant Cleaner, multi-surface, scented	1 gal	420.00	NP - Small Value Procurement	1											
	Disinfectant Spray, 340g	1 can	465.00	NP - Small Value Procurement	1											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Fastener, Paper, non-rust metal, 50 sets/box	3 boxes	150.00	NP - Small Value Procurement	3											
	Sticky Note, 3x5 Colored	4 pads	200.00	NP - Small Value Procurement	4											
	Cork Board, Wall Mount, w/ aluminum frame, 3' x 4'	1 pcs	1,840.00	NP - Small Value Procurement	1											
	Cork Board, Wall Mount, w/ aluminum frame, 3' x 5'	1 pcs	1,950.00	NP - Small Value Procurement	1											
	Cork Board, Wall Mount, w/ aluminum frame, 3' x 6'	1 pcs	2,800.00	NP - Small Value Procurement	1											
	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	3 pack	1,050.00	NP - Small Value Procurement	3											
	Kitchen Cleaning Sponge approx. 100mmx75mmx30mm	5 pieces	300.00	NP - Small Value Procurement	5											
	Toilet Brush with Holder	2 set	360.00	NP - Small Value Procurement	2											
	Empty Water Bottle (5 gallon), round, blue	1 pc	190.00	NP - Small Value Procurement	1											
	Bleach, liquid, 99.9% antibac, 1 gallon	2 gallon	600.00	NP - Small Value Procurement	2											
	Ready-Made Curtain (RMC), Cream color	20 pc	9,000.00	NP - Small Value Procurement	20											
	Wet and dry vacuum cleaner, 10L	1 pc	5,000.00	NP - Small Value Procurement	1											
	Table Spoon, Stainless steel	2 dozen	410.00	NP - Small Value Procurement	2											

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Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantiles)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Table Fork, Stainless steel, 1 doz	2 dozen	410.00	NP - Small Value Procurement	2											
	Sign Pen Black, 10 pcs/box	2 box	520.00	NP - Small Value Procurement	2											
	White Board Marker Blue	15 pc	1,275.00	NP - Small Value Procurement			15									
	White Board Marker Black	15 pc	1,275.00	NP - Small Value Procurement			15									
	White Board Marker Black Ink	1 500ml/bot	100.00	NP - Small Value Procurement			1									
	White Board Marker Blue Ink	1 500ml/bot	100.00	NP - Small Value Procurement			1									
	Broom (Tingting), Large, Heavy Duty with long handle	2 pc	200.00	NP - Small Value Procurement	2											
	Scantron Machine, advance	1 pc	30,000.00	NP - Small Value Procurement	1											
	Globe model, BIG with light	2 pc	13,000.00	NP - Small Value Procurement	2											
	Maps International - Large World Map - Wall Map Poster With Flags - Laminated - 23x33 inches	1 pc	2,000.00	NP - Small Value Procurement	1											
	Maps International - Large Map of Asia - Wall Map Poster With Flags - Laminated - 23x33 inches	1 pc	2,000.00	NP - Small Value Procurement	1											
	Maps International - Large Map of Europe - Wall Map Poster With Flags - Laminated - 23x33 inches	1 pc	2,000.00	NP - Small Value Procurement	1											
	Maps International - Large Map of America - Wall Map Poster With Flags - Laminated - 23x33 inches	1 pc	2,000.00	NP - Small Value Procurement	1											

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Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Maps International - Large Map of Africa - Wall Map Poster With Flags - Laminated - 23x33 inches	1 pc	2,000.00	NP - Small Value Procurement	1											
	Red Carpet with Edging	25 meter	3,750.00	NP - Small Value Procurement	25											
	5 layer Multipurpose Cabinet, Plastic, Transparent door, with wheels	2 pc	6,000.00	NP - Small Value Procurement	2											
	Load, Communication	12 pc	3,600.00	NP - Agency to Agency	1	1	1	1	1	1	1	1	1	1	1	1
	Sub-Total		184,293.00													
TOTAL BUDGET:			349,453.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

MARIA PRECILLA B. GORRE

Submitted by:

ROSARIO P. ABELA
Unit Head/Project Leader



Date: 10/08/2024

ALICIA FLORES