

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-0828-293533

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

END-USER/UNIT: **Department of Business and Management**

CHARGED TO TF

Project, Programs and Activities (PPAs):

For project use on VSU LIYAB (Leveraging Innovation in Youth for Sustainable Agri-Aqua Breakthrough): A Pre-incubation Initiative to Ignite Youth Entrepreneurship and Innovation.

PPMP #: **PPMP-2025-081125-1366**

Project Code: **Trust Fund 20201050-3.1.1**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Food & Food Ingredients															
	Buffet-Style Meals (for Lunch or Dinner)	500 packs	160,000.00	Small Value Procurement									100	100	100	200
	Meals (Breakfast) Buffet Style	40 packs	8,000.00	Small Value Procurement									10	10	10	10
	Sub-Total		168,000.00													
	Fuel & Lubricants															
	Diesel Fuel	500 L	35,000.00	Small Value Procurement									100	100	100	200
	Sub-Total		35,000.00													
	IT Supplies and Equipment															
	Laptop-15.6FHD Core i5-12450H 16GB RAM 512GB SSD Windows 11	1 pc	35,000.00	Small Value Procurement									1			
	Printer-A4 Multifunction, Print/Scan/Copy, Borderless Printing Ink Tank Pr	1 pc	15,000.00	Small Value Procurement									1			
	Sub-Total		50,000.00													
	Office Supplies															
	A4 Bond Paper, 70 GSM (5 reams/box)	7 boxes	8,750.00	Small Value Procurement									7			
	Ballpen 50 Pieces, Blue	2 box of 50's	1,000.00	Small Value Procurement									2			

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	bond paper, long	2 ream	700.00	Small Value Procurement									2			
	CONTINGENCY FUND (for unforeseen expenses)	2 lot	30,000.00	Small Value Procurement										2		
	Memo Notebooks, 60 leaves	30 pieces	900.00	Small Value Procurement									30			
	Pen, Sign, .5mm, Gel-type, Blue	30 piece	1,050.00	Small Value Procurement									30			
	Roll up banner stand	11 pcs	13,200.00	Small Value Procurement									11			
	Scissors, 6" heavy duty, good quality	10 piece	680.00	Small Value Procurement									10			
	Staple Wire, #35	10 boxes	350.00	Small Value Procurement									10			
	Stapler, HD No.35	3 pc	1,200.00	Small Value Procurement									3			
	Tape, Double Sided, 1" x 10m	10 rolls	450.00	Small Value Procurement									10			
	Sub-Total		58,280.00													
	Office Supplies and General Merchandise Products															
	Plastic ID Holders with lanyard	30 pc	1,500.00	Small Value Procurement									30			
	Sub-Total		1,500.00													
	TOTAL BUDGET:		312,780.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: ALBIN O. UBAY

Submitted by: JULIE BEE M. AGUINALDO
Unit Head/Project Leader

Date: 08/28/2025

NICK FREDDY R. BELLO