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FM-VSU-03-2024-0701-207624

*For FMO #124*  
**FINANCE OFFICE**

July 01, 2024

**DR. ELWIN JAY V. YU**  
VP for Administration and Finance  
Visayas State University

Thru: **LOUELLA C. AMPAC**  
Director, Finance Office  
Visayas State University

Dear Ma'am,

Greetings!

I am delighted to share the recent outstanding achievements of the Department of Teacher Education at the College of Education, where we have proudly produced three (3) topnotchers in our BEEd and BSEd-Science programs. These remarkable accomplishments have brought great honor not only to our department and college but also to our esteemed university.

Last May 2024, I have requested a monetary incentive to recognize the dedication and hard work of our topnotchers, as well as the prestige they have brought to our institution and thankfully it was approved.

Furthermore, as stipulated in BOR No. 22, series of 2022, that the departments that produce topnotchers are eligible for an incentive, provided certain conditions are met. I am pleased to inform your office that the Department of Teacher Education has met these criteria. For our BEEd program, we achieved a first-time taker passing rate of 95.89%, with 70 out of 73 students passed. Similarly, our BSEd program achieved a passing rate of 94.98%, with 208 out of 219 first-time takers passed. Attached to this email are supporting documents that substantiate these achievements for your review.

This incentive will be instrumental in acquiring additional equipment and enhancing the instructional facilities within the Department of Teacher Education. We are grateful for your continued support and look forward to a favorable response to this matter.

Thank you once again.

Sincerely,

**BAYRON S. BARREDO**  
Dean, College of Education

APPROVED: *[Signature]*

**DR. ELWIN JAY V. YU**  
Vice-President for Admin. and Finance  
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**FUND AVAILABILITY:**

*Loquilla-ampac*  
**LOUELLA C. AMPAC** 7/1/24  
FMO, Director

*note: Attach the approved letter of  
sup-doe. in the Purchase Req.  
item shall be below \$50K each  
(\$200,000) total PR*



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