

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0831-58641

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

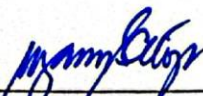
Unit/Office/Dept/Div: **Department of Statistics**
 Project Code: **DepStat-2023**
 Purpose: **For office use**


Total Budget : **165,000.00**
 Funding : **GF-MOOE**
 PPMP #: **44-5-1543-2023-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Snacks	200	set	50.00	10,000.00	10	10	10	10	10	10	10	10	10	90	10	10
Sub-Total				10,000.00												
Fuel & Lubricants																
Gasoline, (Unleaded)	36	L	85.00	3,060.00	3	3	3	3	3	3	3	3	3	3	3	3
Diesel	50	liters	84.00	4,200.00										50		
Sub-Total				7,260.00												
Hardware																
Glass Mirror, 1/4"(thick) x 12" x 24"	3	piece	500.00	1,500.00	3											
Sub-Total				1,500.00												
IT Supplies and Equipment																
UPS, 1000 VA	10	unit	3,000.00	30,000.00	10											
Flash Drive, 16 GB capacity	10	pc	200.00	2,000.00	10											
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00	5											
Canon PIXMA, 830 (Black Ink)	4	pc	900.00	3,600.00	4											
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	14,000.00	14,000.00	1											
FujiXerox DocuCentre S2110 TONER	2	piece	2,500.00	5,000.00	2											
Sub-Total				63,350.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Furniture & Fixture																
Sofa, 2 Seater, Fabric, Black, 1335mm W x 800mm D x 860mm H, at least Pillows included	1	set	14,900.00	14,900.00	1											
Sub-Total				14,900.00												
Office Supplies																
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2	pack	115.00	230.00	2											
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	4	pack	125.00	500.00	4											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	3	pcs	100.00	300.00	3											
Soap, Dishwashing, Liquid, 250mL	4	btls	150.00	600.00	4											
Paper, Bond, A4, S-24, 80 gsm	12	reams	289.00	3,468.00	12											
Desk Tape Dispenser	1	piece	500.00	500.00	1											
Tissue, Bathroom, 2 Ply, 12rolls/pack	2	pack	204.00	408.00	2											
Glue Gun, Big (approx. 7x18x 28cm)	1	pcs	355.00	355.00	1											
Glue Stick, Big, for Glue Gun	10	pieces	10.00	100.00	10											
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00	2											
Folder, Pressboard, US, Blue, Long	30	pieces	30.00	900.00	30											
Folder, Ordinary, A4	100	pcs	7.00	700.00	100											
Liquid Hand Soap	4	gallon	500.00	2,000.00	4											
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	4	gallon	450.00	1,800.00	4											
Disinfectant Spray, 340g	4	can	465.00	1,860.00	4											
Gang Chair, 5-Seater	1	piece	9,000.00	9,000.00	1											
Sub-Total				23,921.00												
Repair and Maintenance Services																
Repair and Maintenance RISO KZ30	1	day	5,000.00	5,000.00	1											
Repair and maintenance of FujiXerox DocuCentre S2110	1	day	5,000.00	5,000.00	1											
Sub-Total				10,000.00												
Grand Total				130,931.00												

Prepared by: 
MONNA E. BENGALAN

Noted by: 
MAY ANN E. PALEN
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
Head, Budget Office *DEPT. - 2022*
301

Date: 09/03/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies