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FM-VSU-03-2023-0210-94451

February 10, 2023

Ms. Louella C. Ampac
Director for Finance
Visayas State University
VSU, Baybay City, Leyte

Through: Ms. Alice S. Flores
Head, Budget Office

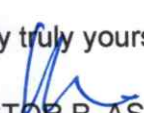
Dear Ms. Ampac,

May we request from your office approval to purchase one (1) unit Internet Unified Switch Hub in the amount of Fifty Thousand (P50,000) pesos for a replacement of our College existing unified switch hub which is non-functioning well. The said switch hub is also used by other offices.

I hope for your kind approval on this request.


Thank you very much.

Very truly yours,


VICTOR B. ASIO
Dean

2/10/23

Approved: charged to
STF - Other MOOE


A. M. Flores

Note: prepare PPMP and coordinate
w/ Budget office c/o A. Flores