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PPMP-2025-1007-302095

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 00

☑ INDICATIVE ☐ FINAL

Fiscal Year: **2026**
End-user or Implementing Unit: **Department of Agricultural and BioSystems Engineering**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS			
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)	Attached Supporting Documents	Remarks
Laboratory Supplies											
Labware Detergent or Laboratory Dishwashing Liquid	Goods	2 btl * 27	NP - Agency to Agency	No	01/2026	01/2026	05/2026	GF-MOOE	5,000.00	• Technical Specification	
Sub-Total									**5,000.00**		
Fuel & Lubricants											
Fuel, Diesel	Goods	100 liters * 14	NP - Agency to Agency	No	01/2026	01/2026	02/2026	GF-MOOE	6,200.00	• Technical Specification	
Sub-Total									**6,200.00**		
Office Supplies											

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Ballpen 50 Pieces, Blue	Goods	2 box of50's * 2	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,000.00	• Technical Specification	
Disinfectant Spray, 170g	Goods	5 can	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,400.00		
Fabric Conditioner, 4L, any scent	Goods	5 gallon	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	6,500.00		
Multi-Insect Killer Spray, 250mL	Goods	5 tubes	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,500.00		
Pen, Ball, blue	Goods	24 pieces	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	240.00		
Pen, Ball, red	Goods	24 pieces	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	240.00		
Pen, Sign, .5mm, Gel-type, Blue	Goods	12 piece	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	420.00		
Pen, Sign, .5mm, Gel-type, Red	Goods	12 piece	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	420.00		
Sticky Note, 3 x 3, Yellow	Goods	10 pads	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	840.00		
Sub-Total									**12,560.00**		
Office Equipment and Appliances											

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High-Power audio system with Bluetooth	Goods	1 pc * 17	NP -Agency toAgency	No	01/2026	01/2026	04/2026	GF-MOOE	25,000.00	• Technical Specification	
Sub-Total									**25,000.00**		
Office Equipment											
Ink, Brother BT5000C Cyan	Goods	5 btls	NP - Agency to Agency	No	01/2026	01/2026	04/2026	GF-MOOE	2,500.00		
Ink, Brother BT5000M Magenta	Goods	5 btls	NP - Agency to Agency	No	01/2026	01/2026	04/2026	GF-MOOE	2,500.00		
Ink, Brother BT5000Y Yellow	Goods	5 btls	NP - Agency to Agency	No	01/2026	01/2026	04/2026	GF-MOOE	2,500.00		
Ink, Brother BTD60BK, Black	Goods	5 btls	NP - Agency to Agency	No	01/2026	01/2026	04/2026	GF-MOOE	2,500.00		
Sub-Total									**10,000.00**		
Food and Services											
Packed Meals (for Lunch or Dinner)	Goods	30 pax * 29	Competitive Bidding	No	01/2026	05/2026	05/2026	GF-MOOE	6,600.00	• Technical Specification	
Snacks AM	Goods	30 set * 37	Competitive Bidding	No	01/2026	05/2026	05/2026	GF-MOOE	2,400.00	• Technical Specification	
Snacks PM	Goods	30 packs * 38	Competitive Bidding	No	01/2026	05/2026	05/2026	GF-MOOE	2,400.00	• Technical Specification	

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Sub-Total									**11,400.00**		
Hardware											
Plywood, Marine, 1/2"(thickness) x 4' x 8'	Goods	5 piece * 34	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	10,000.00	• Technical Specification	
Plywood, Marine, 1/4"(thickness) x 4' x 8'	Goods	10 piece * 35	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	6,000.00	• Technical Specification	
Plywood, Marine, 3/4"(thickness) x 4' x 8'	Goods	5 piece * 36	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	8,250.00	• Technical Specification	
Sub-Total									**24,250.00**		
IT Supplies and Equipment											
Ink, Epson 003,Genuine Black 65mL	Goods	5 btl	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	1,900.00		
Ink, EPSON 003,Genuine Cyan 65mL	Goods	5 btl	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	2,000.00		
Ink, EPSON 003,Genuine Magenta 65mL	Goods	5 btl	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	2,000.00		
Ink, EPSON 003,Genuine Yellow 65mL	Goods	5 btl	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	2,000.00		
Sub-Total									**7,900.00**		
Miscellaneous Expenses											

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Training Expense 2026	Goods	6 lot * 42	Competitive Bidding	No	01/2026	05/2026	06/2026	GF-MOOE	30,000.00	• Technical Specification	
Sub-Total									**30,000.00**		
Common-Use Supplies & Equipment (CSE)											
Alcohol, Ethyl, 500mL	Goods	12 btls * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	1,200.00	• Technical Specification	
Bond Paper, 70 gsm, Long	Goods	25 reams * 4	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	6,750.00	• Technical Specification	
Bond Paper, 80 gsm, A4	Goods	12 reams * 5	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	3,300.00	• Technical Specification	
Broom (Walis Tambo) / Soft Broom	Goods	2 pcs * 6	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	794.00	• Technical Specification	
Broom (Walis Ting-Ting) / Broom Stick	Goods	2 pcs * 7	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	120.00	• Technical Specification	
Detergent Powder, 1 kilogram	Goods	5 packs * 8	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	700.00	• Technical Specification	
Toilet Tissue Paper, 2 Ply	Goods	10 packs * 41	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	2,200.00	• Technical Specification	
Sub-Total									**15,064.00**		

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Non-Common-Use Supplies and Equipment (Non-CSE)											
Bathroom Deodorizer	Goods	12 pcs * 3	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,080.00	• Technical Specification	
Dishwashing Liquid, at least 475 mL	Goods	10 btls	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,650.00		
Doormat / Foot Rugs / Basahan	Goods	3 pcs * 11	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	300.00	• Technical Specification	
Floor Mop with Handle	Goods	1 pcs * 13	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	395.00	• Technical Specification	
Garbage Bags / Trash Bags, Green, XL, 100 pcs	Goods	2 packs * 15	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,400.00	• Technical Specification	
Hand Towel, cloth, cotton, 12 pcs/pack	Goods	1 pack	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	258.00		
Ink, Refill, for Whiteboard Marker, Black	Goods	5 btls * 26	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	775.00	• Technical Specification	
Sticky Sheets Flags & Tabs / Sign Here Sticky Flags	Goods	3 pack * 40	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	165.00	• Technical Specification	
White Folder / File Folder, Legal	Goods	25 pcs * 43	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	200.00	• Technical Specification	
Sub-Total									**6,223.00**		

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								TOTAL BUDGET:		153,597.00	

* Please see attached specification

Prepared by: ____________________
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